



City Manager's Weekly Report

For the Week Ending Noon on Thursday, January 28, 2010

<http://www.templecity.us>

TO: The Honorable City Council DATE: January 28, 2010
FROM: Jose E. Pulido, City Manager 
SUBJECT: CITY MANAGER'S REPORT

MEETINGS THIS WEEK

- **Former Alpha Beta Site (i.e., 5935 Temple City Boulevard)** – Mayor Pro Tem Vincent Yu and I met with two of the property owners (i.e., Michael Huang and Karena Sujo) to discuss their past and current plans to redevelop this highly visible commercial property. After some discussion, they both agreed to consider submitting either a commercial retail site plan or a mixed-use (i.e., commercial and residential condos) site plan for the City's evaluation.

Both Mr. Huang and Ms. Sujo are hopeful that when they resubmit their development proposal, the City will give it some serious consideration rather than impose any moratoriums as the City has done in the past to stop their development of this site. Both Mayor Pro Tem Yu and I assured them that the City would indeed give their development proposals serious consideration as it moves through the City development entitlement process;

- **Golden State Water Company:** I had an introductory meeting with Benjamin Lewis, who is the District Manager of this utility company, which provides service to a portion of Temple City. Mr. Lewis very much echoed the same desire as the previous water companies in trying work with City to educate customers about water conservation in general;
- **Athens Waste Disposal City Council Ad-Hoc Committee:** Mayor Pro Tem Yu and Council member Tom Chavez as well as City staff (i.e., Public Services Manager Bill Tidwell and Public Safety Officer Bryan Ariizumi and I) met with representatives from Athens Disposal (i.e., Executive Vice President Dennis Chiapetta and Sales Manager Mary McKindrick) to review the draft trash and street sweeping services survey. After reviewing the draft survey the City Council Ad-Hoc Committee members and City staff provided Athens with comments and revisions to the draft survey. For more information regarding this

item, please refer to the Public Services section of this City Manager's Weekly Report; and

- **San Gabriel Valley Council of Governments (SGVCOG):** Mayor Fernando Vizcarra and I met with Nick Conway, who is the Executive Director of the SGVCOG. Mr. Conway provided us with a historical overview of the SGVCOG, as well as some of the national and regional issues that they are working on in our behalf (e.g., transportation, environment, open space, and healthcare). At the conclusion of our meeting, Mr. Conway encouraged me to become active with the SGVCOG City Managers monthly meetings as soon as possible.

GENERAL COUNCIL INFORMATION

Potential Street Restriping and Repainting Portions of Las Tunas Drive

In anticipation of the upcoming Camellia Festival on February 27, 2010, I asked Public Services Manager Tidwell to solicit cost proposals from qualified firms to possibly restripe and repaint Las Tunas Drive to the City limits with non-General Fund money. Consistent with this direction, both Public Services Manager Tidwell and I met with Gene Merlo, Michael Izzi, and Robert Garcia of Traffic Operations, Inc. to solicit a proposal for these services. Mr. Tidwell will also solicit proposals from at least two other companies that are capable of undertaking these services in a short time frame. If we receive proposals that fit within our existing Fiscal Year (FY) City Budget, a staff report may be presented to the City Council for their consideration at the February 16, 2010, meeting.

Buxton ID – Retail Leakage Analysis & Retail Strategy

On February 16, 2010, the City Council will be requested to consider approval of a professional services agreement with the Buxton Company to undertake a retail leakage analysis and prepare a retail development strategy for Temple City. Completion of both of these items will enable the City and Community Redevelopment Agency (CRA) to recruit and attract national retailers that are a fit for this community. The cost for this endeavor would be \$60,000, of which \$20,000 would be paid from CRA funds and the remainder from the General Fund - either from existing Fiscal Year (FY) 2009-10 City Budget line items or a new budget appropriation. For your review, attached is some interesting information regarding a Buxton ID Case Study: "Livermore, CA: Creative Redevelopment Strategies."

Los Angeles County Sheriff's Crime Blotter

As was promised in the previous City Manager's Report, attached for the City Council's review is this week's City Manager's Weekly Report is the newly created "Temple City Crime Blotter." I anticipate that this important piece of public safety information will be included in future City Manager's Weekly Reports on an ongoing basis.

The indicated writers have submitted the following items. All have been reviewed and approved (but may have been edited) by the City Manager.

Department of Community Development (Community Development Manager Lambert)

Complete Count Committee

The first meeting of the Complete Count Ad-Hoc Committee will be held on February 4, 2010, at 6:30 p.m. in City Hall. This Committee will serve to promote and develop a locally based outreach and awareness campaign for the 2010 Census. The main goal of the Census is to ensure that every resident is counted. Mayor Vizcarra and Councilmember Wong will serve on the Committee, and I will serve as the staff liaison on the Committee.

New Commercial Building at 9955 Lower Azusa Road

The new commercial building at 9955 Lower Azusa Road was recently completed, and the certificate of occupancy was issued earlier this week. This 5,990 square foot building is located on the site of the former batting cages just west of Baldwin Avenue. This building went through the Site Plan Review (design review) process, and was approved by the Planning Commission. This building incorporates quality materials such as stone veneer, metal awnings, and decorative lighting. The parking lot features decorative permeable pavers, landscaped drainage swales, and is compliant with NPDES (e.g., storm water runoff) regulations.

Conflict of Interest Maps

At the request of the City Manager, staff has prepared a conflict of interest map showing all properties within 500 feet of every City Council member's property (attached). The City Council can use these maps to help determine if it is appropriate or not to participate in public hearings regarding any properties within 500 feet of their own property. Special thanks to Vi Tran, one of our interns, for preparing this map. Next, staff will be working on similar maps for the Planning Commission and Parks and Recreation Commission members.

Department of Financial Services (Financial Services Manager Molina)

Proposition A, Proposition C, and Transportation Development Act - Article 3 Funds Audit Report for Fiscal Year (FY) 2008-09

Every year the Los Angeles County Metropolitan Transportation Authority (MTA) hires an outside auditor to review Temple City's financial reports for Proposition A, Proposition C, and Transportation Development Act - Article 3 (TDA 3) funds. Proposition A and Proposition C funds are ½ cent sales tax revenue that is distributed to the jurisdictions within Los Angeles County based on population, and must be used exclusively for transportation related programs and projects. During Fiscal Year (FY) 2008-09, the City utilized Proposition A funds for various programs, such as:

Dial-A-Ride Program;
Bus Shelter Maintenance;
Bus Pass Subsidy;
Recreation Transit; and
A Ford E350 Van for the transportation of recreation program employees and participants.

In Fiscal Year (FY) 2008-09, Proposition C funds were used for the Rosemead Boulevard Improvement Project.

TDA 3 funds may be used for design and construction of pedestrian and bicycle facilities and amenities, including wheelchair ramps. During Fiscal Year (FY) 2008-09, the City utilized TDA 3 funds to install new curb on Longden Avenue.

Included in the February 16, 2010, City Council meeting agenda, the City Council will review the audit reports submitted by Vasquez & Company, LLP for Prop A, Prop C, and TDA 3 funds.

Department of Management Services (Assistant to the City Manager Flod)

New State Citizen's Redistricting Commission

This is important information regarding representation for the new State Citizen's Redistricting Commission, which is promoting an outreach plan to help identify candidates for this NEW State Citizens' Redistricting Commission. The Los Angeles County region needs its fair share of representation on the State Commission. All eligible city, county, or public agency employees should consider applying for this commission. In addition, everyone is asked to advise groups and organizations with whom you may interact with, such as City or County commissions, committees, community based organizations, non-profits, educational institutions, professional associations, homeowner groups, service clubs, etc. about this important opportunity. Action must be taken fast because applications are due by Friday, February 12, 2010.

This is important, because beginning in 2011, a citizens' commission will be in charge of redrawing district maps for the State Senate, Assembly, and Board of Equalization. The commission will be comprised of five Democrats, five Republicans, and four members registered with other political parties or independent.

To qualify, candidates must:

- Be a registered voter in California for at least the last five years with the same party (or non-party) affiliation;
- Have voted in at least two of the last three statewide general elections; and
- Have relevant analytical skills, be impartial and appreciate California's diversity.

The 14 commissioners will be selected by December 31, 2010.

This Commission will be conducting public hearings throughout California for a period that runs from January 1, 2011, to September 15, 2011. The Commissioners may spend 10-40 hours a week or more on their responsibilities, and will be paid \$300 per day, plus reimbursement of personal expenses.

How to apply: Log onto <http://www.wedrawthelines.ca.gov> to view the application, and find out more about this important role and process vital to California's future. Consider applying yourself!

Department of Parks & Recreation (Director of Parks & Recreation Burroughs)

Thank You Letters

We have received two nice thank you letters this week: one from the San Gabriel Valley Humane Society, expressing their appreciation for coordinating the Santa's Claws and Paws drive last December; and the other from the Foothill Unity Center, Inc., thanking the City for the donation of men's, women's, and children's socks, t-shirts, etc. Local residents and organizations contributed over 450 cans/bags of cat food and almost 100 cans/bags of dog food along with dozens of toys, treats, and other miscellaneous supplies for the Humane Society. Additionally, over 4,500 pairs of socks, as well as t-shirts and thermals were collected through Sock-o-Rama, and donated to various organizations in the San Gabriel Valley. Copies of the letters are attached.

Update on Bus Shelters

On April 18, 2000, the City entered into a five-year agreement with Viacom Outdoor to install and maintain 20 advertising bus shelters in the City. The agreement called for Viacom to remove the then existing City-owned shelters, construct new shelters, and perform regular maintenance of the shelters at locations agreed upon by the City. Upon termination of the agreement, Viacom would retain ownership of the shelters. In exchange, the City allowed Viacom to install advertising within the shelters with the City receiving a percent of the advertising revenue, or a flat fee whichever was greater. The agreement took effect on July 1, 2000. The City Council extended the agreement for an additional five-year term on June 7, 2005. The existing agreement is due to expire on June 30, 2010. Since the initial agreement in 2000, Viacom has changed ownership, and is now CBS Outdoor.

Over the term of the agreement, the City has received almost \$275,000 in advertising revenue. In addition, the City has saved an estimated \$100,000 in maintenance costs for the shelters. Prior to entering into the agreement with Viacom in July 2000, the City maintained the large shelters, including replacement of glass panels in the shelters.

With the upcoming renovations to Rosemead Boulevard and the expiration of the agreement with CBS Outdoor this year, the City Council will be considering whether to

continue with the advertising shelters on Rosemead Boulevard, or to revert back to City owned and maintained shelters.

Temple City Park Walkway Lighting Retrofit

The mandatory pre-bid conference for the Temple City Park Walkway Lighting Retrofit project was held this past Tuesday. Eight contractors were in attendance. The bid opening is set for February 10, 2010.

Department of Public Services (Public Services Manager Tidwell)

Freer Street Construction Schedule

The Freer Street asphalt overlay project construction was scheduled to begin January 25, 2010. That schedule has been modified, and the notice to proceed has been sent. The new scheduled date for construction to begin is February 15, 2010. This project involves removing the existing asphalt, mixing it with new asphalt, and replacing the hot mixture over new road base material. The result will be a new road base and surface. Elite Bobcat Services was the lowest responsible bidder, and has now secured all of the necessary insurance certificates in order to start the project.

Traffic Signal at Temple City Boulevard and Ellis Lane

The City Council awarded the contract for the installation of traffic signals at Temple City Boulevard and Ellis Lane to Freeway Electric, the lowest responsible bidder. The pre-construction meeting was held Wednesday, January 13, 2010, at the Civic Center. The notice to proceed has been sent to Freeway Electric, and construction is set to begin on Monday March 1, 2010. If the weather cooperates, the new signal will be installed by April 7, 2010.

Arbor Day in the City of Temple City

The City Council has proclaimed March 15, 2010, as Arbor Day in Temple City. As part of the Arbor Day celebration, the City is sponsoring a poster contest for local 5th graders. To promote the poster contest, Public Services Manager Bill Tidwell and Lead Tree Trimmer Rob Cruse visited Temple City's 5th grade classes and were impressed with the energy and interest in this year's poster contest.

Meeting with Traffic Operations, Inc.

Representatives of Traffic Operations, Inc., Gene Merlo, Michael Izzi, and Robert Garcia, met with City Manager Jose Pulido and Public Services Manager Bill Tidwell to introduce themselves and their company. Traffic Operations, Inc. provides traffic paint, street sign, and reflective markings services. They are very interested in providing services to Temple City, and are interested in any upcoming contracts for those services.

Night Reflectivity Inspection

At the request of the City Manager, City staff, Isidro Martinez and Eddie Canizales, are conducting an inspection of all of Temple City's street lights, street signs, and traffic paint markings for lights that are out, night reflectivity of the street signs, and traffic paint markings. Identified locations will be receiving new signs with high visibility night reflectivity and graffiti guard coating. Traffic paint markings will also be identified and prioritized for refreshing. The new stop signs should be very easy to spot during the nighttime hours.

Lower Azusa Road Repairs

A developing sink hole was discovered on the north side of Lower Azusa Road near Cloverly Avenue. This appears to be caused by the rain storms of last week. It is the reappearance of a sink hole in that area from a few years ago. Public Services Manager Bill Tidwell met with Glen Ramos from the Los Angeles County Public Works Department to determine what is causing the recurring problem. The area will remain barricaded until the dig out and reconstruction work is completed. Work is already started.

Large Ficus Trees at Ralphs Shopping Center

At the request of the City Manager, the very large Ficus trees at the Ralphs shopping center will be receiving a crown reduction trimming to help control their growth, reduce infrastructure damage, and keep the large amounts of debris off the sidewalk below. This spring, Public Services Manager Bill Tidwell and Certified Arborist Rob Cruse will develop a sidewalk mitigation and stand reduction plan to protect infrastructure and public safety. These trees are big. They will get much bigger, and their roots will stay at the surface.

Division of Public Safety (Public Safety Officer Ariizumi)

Athens Waste Disposal City Council Ad-Hoc Committee Meeting

On Tuesday, January 26, 2010, at 6:30 p.m., the Athens Waste Disposal City Council Ad-hoc Committee of Mayor Pro Tem Vincent Yu and Councilmember Tom Chavez, along with City Manager Jose Pulido, Public Services Manager Bill Tidwell, and Public Safety Officer Bryan Ariizumi met with Athens Executive Vice President Dennis Chiapetta and Sales Manager Mary McKindrick to review a draft survey form for distribution to residents and business owners in Temple City. Once the survey is reviewed and approved by the City Council Ad-Hoc Committee, it will be disseminated to all residents and business owners within the City. Information gathered from the survey will provide the City Council with feedback from the residents and business owners, and will assist in determining the future of Temple City's trash service.

PREVIEW OF UPCOMING CITY COUNCIL MEETING AGENDA ITEMS

FEBRUARY 16, 2010, MEETING

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of January 26, 2010

New Public Hearing: Telecommunications Facility

Joint Housing Rehab Program Agreement with Habitat for Humanity

FINANCIAL SERVICES DEPARTMENT

Prop A, Prop C and TDA 3 Audit Reports

Use of TDA Funds for ADA Ramps

Shift of CRA Funds to State (SERAF)

Cost Allocation Plan & Comprehensive User Fee Study

MANAGEMENT SERVICES DEPARTMENT

**Professional Services Agreement – City Council Goals
Setting/Strategic Planning Session**

**Professional Services Agreement with Buxton Co. – Retail
Development Strategies**

**Professional Services Agreement with Seifel Consulting –
Preparation of Redevelopment 101 Presentation**

PARKS AND RECREATION DEPARTMENT

Introduction of Camellia Festival Royal Court

Appointment of Youth Committee members

**Award of Contract – Landscape Architect for Live Oak Park Planter
Project**

PUBLIC SERVICES DEPARTMENT

Award of Contract – Traffic Signal Modification Project

Review of Annual Parking Permit Process

MARCH 2, 2010, MEETING

CITY CLERK

Street Banner Request – St. Luke's Church

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of February 9, 2010

**Public Hearing: Zoning Code Amendment re. RV Storage in C-3
Zones**

MANAGEMENT SERVICES DEPARTMENT

City Council Reorganization

**Professional Services Agreement – City Council Goals
Setting/Strategic Planning Session**

PARKS AND RECREATION DEPARTMENT

Parks & Recreation Commission Actions of February 17, 2010

Award of Contract – Temple City Park Lighting Project

PUBLIC SERVICES DEPARTMENT

Arbor Day Proclamation

Recognition of Arbor Day Poster Contest Winners

MARCH 16, 2010, MEETING

CITY CLERK

Street Banner Request – T.C.U.S.D.

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of February 23, 2010

Medical Marijuana Ordinance

MANAGEMENT SERVICES DEPARTMENT

Mayor's Appointments to Council Committees

ATTACHMENTS:

- **NEW FORMAT-** The Temple City Crime Blotter for the week of January 17-24, 2010.
- Yard Sale Permits for Weekend of January 22-24, 2010.

TEMPLE CITY CRIME BLOTTER

JANUARY 17TH THRU JANUARY 24, 2010

January 18, 2010

Strong Arm Robbery - At approximately 7:00 PM, a male adult was arrested in the 5200 block of Persimmon Ave, after he assaulted a male adult and stole his I-Pod headphones in the 4900 block of Alessandro Ave.

Vandalism - Between 11:00 PM January 18th and 6:30 Am January 19th, persons unknown shattered the south entrance glass door to the "QQ Café, located in the 9400 block of Las Tunas Drive. Damage was estimated at approximately \$350.

January 19, 2010

Grand Theft Auto - At 5:40 AM, a 2006 Ford Fusion was stolen from the 5300 block of Barela Ave. No suspects were seen or heard.

Between 6:30 Pm on January 19th and 6:20 AM on the 20th, a 2001 Lexus RX 300 was stolen from the 9000 block of Jaylee Drive. No suspects were seen or heard.

Januaray 20, 2010

Vehicle Theft - Between 6:30 PM on the 19th and 6:20 AM the 20th, a 2001 Lexus RX300 was stolen from the 9000 block of Jaylee Drive.

Janaury 24, 2010

D.U.I.- A male adult was arrested on suspicion of driving under the influence of alcohol in the 5300 block of Temple City Boulevard.

The sheriff's Department is encouraging all citizens to protect their property. Please secure and lock all doors and windows prior to leaving your home. Secure your vehicles when leaving them unattended and don't leave property sitting in plain view. Please don't make yourself an easy target for criminals.



MEMORANDUM

TO: CITY MANAGER

DATE: 01-30-10

FROM: RECEPTIONIST

YARD SALE PERMITS ISSUED The following is a current list of Yard Sale

SUBJECT: Permits issued for the weekend of 01/30,31

| <u>Yard Sale Address</u> | <u>Residents Name</u> | <u>Date</u> |
|--------------------------|-----------------------|-------------|
| 4916 Agnes Ave | Fords | 01/30 |
| 5745 Agnes Ave | Hertz | 01/29,30 |
| 5003 Arden Ave | Hardison | 01/30 |
| | | |
| | | |