

- **Temple City Unified School District (TCUSD)** – as directed by the City Council on January 19, 2010, I met with Superintendent Chelsea Kang-Smith this week to discuss the opportunity for the City to use the TCUSD's headquarters parking lot for employee parking, or to possibly acquire a portion of the unused parking lot on Kauffman Street for employee and/or public parking. I now have some deal points and negotiation parameters on how I will approach this City Council directive, and I expect to discuss this information with the City Council Ad-Hoc Committee consisting of Mayor Fernando Vizcarra and Council member Tom Chavez next week; and
- **Super A Foods Grand Opening** – earlier this morning I along with Council member Tom Chavez, Linda Payne and Jerry Jambazian, from the Temple City Chamber, and Joe Lambert, Community Development Manager attended the grand opening. It was great to see the transformation of this formerly vacant commercial property turned into a vibrant and lively supermarket that serves Temple City and the surrounding areas. I was very impressed with the store's décor and selection of products, which covers the whole gamut from Mexican to Chinese food and everything in between. I have a feeling that Super A Foods will serve this community well in the years to come while also providing much-needed jobs in this tough economy!

The indicated writers have submitted the following items. All have been reviewed and approved (but may have been edited) by the City Manager.

Department of Community Development (Community Development Manager Lambert)

Super A Foods

Super A Foods opened for business on Thursday, February 11, 2010, at 7:00 a.m. Council member Tom Chavez, City Manager Jose Pulido and other staff members were on hand to help celebrate the grand opening. The interior of the store has been completely remodeled and looks great. In the near future, a small warehouse addition will be constructed onto the back of the building to provide more interior storage space. Super A Foods is a welcome addition to the City and we are excited to provide another shopping opportunity for our residents.

Complete Count Committee

The first meeting of the Complete Count Ad-Hoc Committee was held on February 4, 2010. This Committee was formed to promote and develop a locally based outreach and awareness campaign for the 2010 Census. Mayor Vizcarra, staff several community volunteers, and Census outreach staff attended the meeting. Various methods will be used to promote the Census, and the Committee made significant progress in planning those efforts. Some of the outreach methods include: a Census

banner across Las Tunas Drive, passing out posters at local businesses, advertising the Census in the Camellia Festival program, and providing a Census booth at the Camellia Festival. The next Committee meeting will be held on Wednesday, February 17, 2010 at 6:30 p.m. in City Hall.

Department of Financial Services Manager (Financial Services Manager Molina)

Temple City Reserve Funds

During yesterday's Special Fiscal Year (FY) 2009-10 Mid-Year Budget Study Session with the City Council, a question was raised by a local business owner regarding Temple City's reserves. As of June 30, 2009, the reserve balance of all Temple City funds was \$37,121,809. Temple City has approximately \$22 million in Unreserved General Funds that could allow the City to operate for two years without receiving any form of revenues during that period.

Following is a detailed breakdown on a fund-by-fund basis of Temple City's total \$37 million budget reserves:

General Fund

The General Fund is a major fund used to account for all of the general revenues of the City not specifically levied or collected for some special purpose, and for the expenditures related to the rendering of general services by the City.

The General Fund is separated by two categories:

- **Reserved Funds** - are used to account for the loans that have been advanced to other agencies and businesses. This is where the principle of the loan to the CRA and to Callabee's Inc. (i.e.; Applebee's) is accounted for. The total **Reserved General Fund Balance as of June 30, 2009 is \$2,563,065.**
- **Unreserved Funds** - are separated by two subcategories:
 - Designated - are funds used for future retirement costs and one-time expenditures. These funds are used to cover Capital Improvement Projects and can be designated for other purposes or projects per City Council direction. The total **Designated Unreserved General Fund Balance as of June 30, 2009, is \$17,838,227;** and
 - Undesignated - are funds that can be used for any purpose, and are available for day-to-day operations. At the end of each fiscal year, Temple City produces balance budgets. The total revenues received cover the total operating expenditures. During the fiscal year, there are months in which expenditures exceed revenues received. In this case, the undesignated general funds are used to cover expenditures. The total **Undesignated Unreserved General Fund Balance as of June 30, 2009 is \$4,214,305.**

Special Funds

Special Funds are used to account for specific revenues that are legally restricted to expenditures for a particular purpose. Examples of special funds are:

- **Vehicle Safety Funds**, which are used to account for the Vehicle Code fines which are expended for traffic safety enforcement;
- **Proposition A Funds**, which are used to account for the City's share of additional sales tax collected from the County of Los Angeles as a result of Proposition A, and are used to finance public transportation projects;
- **Gas Tax Funds**, which are used to account for the City's proportionate share of gas tax monies collected by the State of California, and are used for street construction, street maintenance and engineering, and administrative expenses;
- **Park Acquisition Funds**, which are used to account for City, imposed fees from the construction of new dwellings within the City. These funds are used for the acquisition and/or improvement of neighborhood or community parks; and
- **Lighting and Landscape District Fund**, which is used to account for assessments and ad valorem taxes, which are used for the operation and maintenance of street lights, traffic signals, trees, and parkways within the City.

Temple City has about 20 different Special Revenue Funds that are used for various restricted programs. Special Revenues vary from year to year based on specific one-time grants available during that year. **As of June 30, 2009, the total Special Revenue Balance is \$12,506,212.**

Department of Management Services (Assistant to the City Manager Flod)

Playback of City Council Meetings Temporarily Suspended

The playback of City Council meetings on Charter Communications Channel 3, Temple City's Government Information Channel, is temporarily suspended due to equipment failure. The automated playback DVD player used for replaying the City Council meetings is broken, and will not playback the meeting DVDs properly. Community Media of the Foothills is looking to see if they may have a backup player to loan the City, while the City purchases a replacement DVD player. If another player is not available, the replays over the cable channel may be suspended for one week, depending on if substitute equipment is available or when new equipment will be delivered. A notice regarding this temporary lapse in the City Council meeting replays has been posted on the City's cable channel.

This unexpected equipment failure will not affect the live video streaming of the City Council meetings over the Internet, nor the public's subsequent access of the meeting video from the K-GEM website at <http://kgem.tv/category/temple-city-tv/>.

Department of Parks & Recreation (Director of Parks & Recreation Burroughs)

Temple City Park Walkway Lighting Project

The bid opening for the Temple City Park Walkway Lighting Project was held on February 10, 2010. A total of six bids were received. Staff is in the process of reviewing the bids, checking licenses, and verifying references. We expect an item on the March 2, 2010 Council agenda to award the contract for this project.

Public Meeting on Transportation Programs

Every year at their February meeting, the Parks and Recreation Commission reviews the transportation services available to Temple City residents. The purpose of this annual public meeting is to inform the public and the Commissioners of the types of public transportation services available to Temple City residents (including the City's Dial-a-Ride program). The meeting is also to determine if changes in the program's policies and operations need to be made, and to allow the public an opportunity to comment on the available services. In addition to reviewing the Dial-A-Ride program, the Commission will also be reviewing the bus shelter maintenance program, and forwarding a recommendation to the City Council regarding the continuation of advertising shelters in the City.

Department of Public Services (Public Services Manager Tidwell)

Freer Street Construction Schedule

The Freer Street asphalt overlay project construction will begin on Monday, February 15, 2010. The rain is taking a break, and clear skies and warmer weather are perfect for the project to begin. Elite Bobcat Services is set to mobilize on Monday and begin construction the next day. Freer Street residents are receiving notification on their front doors this week. This project involves removing the existing asphalt, mixing it with new asphalt, and replacing the hot mixture over new road base material. The result will be a new road base and surface.

Arbor Day in the City of Temple City

The City Council has proclaimed March 15, 2010, as Arbor Day in Temple City. As part of the Arbor Day celebration, the City sponsored a poster contest for local 5th graders. The posters that we have received at City Hall are amazing. After having met almost all of the fifth graders in Temple City Public Services Manager, Bill Tidwell and Tree Trimmer Lead worker, Rob Cruse are not surprised to see such wonderful thought and artwork that have gone into these posters. The City Council will recognize the winners from each school at the March 2, 2010, City Council meeting. The first place winners'

posters have been forwarded to the State of California Forestry Division for competition with all other schools in this great State. Good luck to all of those first place winners.

Night Reflectivity Inspection

At the request of the City Manager, City staff members Isidro Martinez and Eddie Canizales, completed an inspection of all Temple City street lights for outages and the quality of night reflectivity of stop signs and traffic paint markings.

- Street Lights: Repair of all the streetlights that were burned out was performed immediately following the inspection. To report a burned out streetlight in your neighborhood please call City Hall at 626-285-2171.
- Stop Signs: as you may have already noticed, City staff has already installed forty-five new stop signs. With their high visibility coating, the new stop signs should be very easy to spot during the nighttime hours. This is the second element of the night reflectivity maintenance to be completed. As the older signs fall below the required reflectivity requirements, they will be replaced.
- Traffic Paint: The final element of the night reflectivity project is to refresh traffic paint that needs to be visible at night. The first area to receive new reflective traffic paint is Las Tunas Drive from Encinita Avenue to Rowland Avenue. Las Tunas is a heavily traveled roadway, and the lines were becoming hard to see at night. This work is anticipated to be completed by late February. Rosemead Boulevard will be receiving new traffic paint when the landscape and beautification project is completed. Other locations are being identified and prioritized. Work will continue until all locations have been completed.

Lower Azusa Road Repairs

A developing sinkhole was discovered on the north side of Lower Azusa Road near Cloverly Avenue. It is the reappearance of a sinkhole in that area from a few years ago. Public Services Manager Bill Tidwell conferred with Brian Smith from the Los Angeles County Public Works Department to determine if there is an old abandoned drain in the area. Research revealed an unusual notation on one of the old maps that is not in common use today. Mr. Smith is following up and will get back to Mr. Tidwell in the next week. The area will remain barricaded until the cause is discovered, and reconstruction work is completed.

PREVIEW OF UPCOMING CITY COUNCIL MEETING AGENDA ITEMS

MARCH 2, 2010, MEETING

CITY CLERK

Safe Communities Month Proclamation

Street Banner Request – St. Luke's Church

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of February 9, 2010

Joint Housing Rehab Program Agreement with Habitat for Humanity

**Public Hearing: Zoning Code Amendment re. RV Storage in C-3
Zones**

MANAGEMENT SERVICES DEPARTMENT

City Council Reorganization

PARKS AND RECREATION DEPARTMENT

Parks & Recreation Commission Actions of February 17, 2010

Award of Contract – Temple City Park Lighting Project

PUBLIC SERVICES DEPARTMENT

Arbor Day Proclamation

Recognition of Arbor Day Poster Contest Winners

Award of Contract – Traffic Signal Modification Project

MARCH 16, 2010, MEETING

CITY CLERK

Street Banner Request – T.C.U.S.D.

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of February 23, 2010

New Public Hearing: Telecommunications Facility

Medical Marijuana Ordinance

MANAGEMENT SERVICES DEPARTMENT

Professional Services Agreement – City Council Goal Setting

Mayor's Appointments to Council Committees

TEMPLE CITY CRIME BLOTTER

FEBRUARY 1 - 8, 2010

February 01, 2010

- Between 8:00 PM and 10:00 PM, a 2006 Toyota Sienna was stolen from the 6400 block of Rosemead Boulevard.
- A male adult was detained on a traffic stop in the 9600 block of Lower Azusa Road, and was arrested on an outstanding "Drunk in Public" warrant.
- At approximately 1:15 PM, deputies attempted to stop and issue a bicyclist a citation in the 9400 block of Las Tunas Drive. The male refused to stop and attempted to elude deputies. The suspect was apprehended in the 5700 block of Primrose Ave and arrested for Obstructing Justice.

February 03, 2010

- As the result of an on-going burglary investigation, a male adult was arrested in the city of El Monte on suspicion of receiving stolen property and an outstanding burglary warrant.
- While investigating some suspicious activity in the 9800 block of Las Tunas Drive, a male adult was arrested for possession of a controlled substance and possession of narcotic paraphernalia.
- Deputies responded to the 5600 block of Rosemead Boulevard regarding a male wandering into traffic. Upon arrival, deputies arrested a male adult for being drunk in public.
- A female adult was detained on a traffic stop at Lower Azusa Road and Pal Mal and arrested on an outstanding warrant for driving under the influence.

February 05, 2010

- Between 11:30 AM and 5:30 PM, a residence in the 5900 block of Hart Avenue was ransacked and jewelry was stolen. Entry was gained by forcing open a rear door.

February 06, 2010

- Between 10:00 AM and 3:45 PM, a 1999 Honda Civic was stolen from the 5400 block of Santa Anita Avenue.
- A male adult was detained on a traffic stop in the 8800 block of Las Tunas Drive and arrested on an outstanding warrant for driving under the influence. Mitsubishi Lancer in the 9600 block of Live Oak Avenue. Entry was made by smashing the front passenger side window.

February 07, 2010

- A single car traffic accident occurred at Baldwin Avenue and Live Oak Avenue, when a male adult lost control of his vehicle and struck a tree in the center median. The driver suffered head and neck trauma and was transported to County USC hospital for further observation.



MEMORANDUM

TO: CITY MANAGER

DATE: 02-14-10

FROM: RECEPTIONIST

YARD SALE PERMITS ISSUED The following is a current list of Yard Sale

SUBJECT: Permits issued for the weekend of 02/14,15

<u>Yard Sale Address</u>	<u>Residents Name</u>	<u>Date</u>
5009 Camellia Ave	Glenn Dougherty	02/13,14
9856 La Rosa Dr	Bob Prado	02/13
9812 Longden Ave	Kiem Trinh	02/13,14
9421 Woodruff Ave	Patricia Garcia	02/12,13
9527 Workman Av	Linda Phillips	02/13,14