

Staff is working with the City Council to schedule the second of these two joint City Council and Planning Commission meetings on either March 23 or 30, 2010. Once a date is confirmed with the City Council, it will be reported out in an upcoming City Manager's Report.

Video Taping of Special Joint City Council and Planning Commission Meetings

In the previous City Managers Report, it was reported that I would check with our Finance Manager Monica Molina to find out if we could cover the cost of filming these two important joint meetings that will be held in March 2010. Based on a review of the Fiscal Year (FY) 2009-10 City Budget, we have determined there is sufficient funding to video tape these two meetings.

66th Annual Camellia Festival

This weekend I am truly looking forward to attending the City's 66th Annual Camellia Festival as a City official. In anticipation of this event, a couple of months ago I directed staff to begin sprucing up Las Tunas Drive by trimming the trees, painting the street markings, and replacing plants in the planters. Staff responded and if I may say so myself, Las Tunas Drive looks marvelous and ready for the big event!

Approval Process of Appropriation Requests to Congressman Adam Schiff

At my request, staff contacted Congressman Adam Schiff's office in Washington D.C. to inquire about the approval process for appropriation requests to the Congressman. Currently, the Congressman's staff is packaging all the requests for him to review. He will present his recommendations to the House Appropriations Committee, which will decide by mid-March which projects will be recommended by the Committee to the full House of Representatives, which by this time have been introduced in various bills. The House of Representatives will deliberate over the all the bills to be passed or not by the end of July 2010. The bills passed by the House will then be submitted to the Senate for its decision(s) sometime in September 2010. Bills passed by both the House of Representatives and the Senate will likely have to go through a process of reconciliation to be completed by December 2010. At that time, the City will be notified as to which, if any, of its appropriation requests have been funded. Then approximately two months later, the relevant federal agencies overseeing the funds will contact those cities with funded projects about the process of receiving the funds.

The indicated writers have submitted the following items. All have been reviewed and approved (but may have been edited) by the City Manager.

Department of Community Development (Community Development Manager Lambert)

Census Town Hall Meeting Hosted by California Senator Carol Liu – March 13, 2010

Senator Carol Liu will be holding a bilingual English and Chinese Town Hall Meeting to address any questions or concerns regarding the Census. Senator Liu has indicated that both Cantonese and Mandarin speaking Census Partnership Specialists will be present. Without an accurate count of our population, our federal and state funding will not be maximized. Senator Liu feels that is important for everyone in the 21st Senate District to be counted, especially our diverse immigrant populations that have historically been difficult to count.

The 2010 United States Census will start in March 2010 and the responses are due in April 2010. The Census data collected this year will help the federal government determine how much funding California and its municipalities will receive. Each year, approximately \$435 billion is distributed to states and local jurisdictions through more than 170 federal programs. Census data is used to determine our fair share of the money used to build hospitals, schools, highways, bridges and to provide job training, emergency and other services.

The Town Hall meeting will be held on: Saturday, March 13, 2010 at the Temple City Chamber of Commerce, 9050 Las Tunas Drive, Temple City, CA 91780. The meeting will run from 6:30 p.m. to 8:00 p.m.

Baldwin Avenue Closure in City of El Monte

On Wednesday evening, Mayor Pro Tem Yu and Community Development Manager Lambert attended an open house regarding the Baldwin Avenue grade separation project, which will be occurring in the City of El Monte. The open house was hosted by the Alameda Corridor East Construction Authority (ACE) whose staff were available to answer any questions regarding this public works project. Baldwin Avenue will be closed approximately two years starting in mid to late 2010 to allow ACE to construct a grade separation which will result in Baldwin Avenue being routed under the Union Pacific Railroad tracks.

During the street closure, southbound traffic on Baldwin Avenue will be re-routed onto Lower Azusa Road, and then onto Temple City Boulevard or Arden Drive to continue southbound travel. Northbound traffic in the City of El Monte will be routed onto Valley Boulevard, and then onto Temple City Boulevard or Arden Drive to continue northbound. Mayor Pro Tem Yu expressed his concern regarding potential traffic impacts in Temple City, and the cumulative impacts, which may occur if the Rosemead Boulevard Improvement Project is underway at the same time. Staff and the City's Contract Traffic Engineer will investigate the potential cumulative traffic impacts prior to finalizing the schedule for the Rosemead Boulevard Improvement Project.

Staff Meeting with Strategic Development Advisors

On Tuesday, Community Development Manager Lambert met with the President, Vice President, and two employees from Strategic Development Advisors (SDA) a firm located in Pasadena. This firm is interested in learning about retail opportunities in Temple City; they are interested in both raw land and existing shopping centers. Staff provided SDA with all of the data, maps, and information they requested. In the future, SDA may steer potential retail users toward Temple City if it is a good fit for both their clients and the City.

Department of Financial Services (Financial Services Manager Molina)

Rosemead Boulevard Assessment District

This week, Public Services Manager Tidwell, Financial Services Manager Molina and I met with Ms. Cox from Harris & Associates to give her an update on the Rosemead Boulevard Project. As you may recall, on December 16, 2008, the City Council approved a contract with Harris & Associates to develop a Rosemead Boulevard Assessment District to levy and collect assessments on Rosemead Boulevard.

This Assessment District would impose a tax on the parcels located on Rosemead Boulevard that would have a direct benefit to the proposed improvements. Assessment Districts can be developed to cover the cost of construction and/or on-going maintenance of the project improvements. Based on projections, the estimated \$6.6 million project construction cost will be paid by the City. The project will be funded utilizing various grants and special revenue funds without the use of General Funds.

Harris & Associates will develop up to three alternative assessment apportionment concepts for the assessment district based on the on-going maintenance costs. The taxes collected from parcels could allow the City to continue maintaining and eliminating the chance of reducing services on Rosemead Boulevard in a couple of years. In order to assess a tax on the parcels, the item must be placed on a voting ballot and approved by a majority vote of the affected parcel owners only.

The creation of a new Assessment District is a long process. The City will continue to provide updates to the City Council and residents as the various tasks are being performed by Harris & Associates.

Department of Management Services (Assistant to the City Manager Flod)

Used Oil Block Grant Application Approved

The City has just been notified by the California Department of Resources Recycling and Recovery that its Used Oil Block Grant (UBG), Cycle 15 (FY 2009/10) application has been approved in an amount of \$6,187.00. These funds are used in a variety of ways to encourage residents to recycle their used oil and used oil filters. The funds will be used to purchase such items as calendars, oil recycling buckets, informational flyers, ads in newspapers, etc.

Department of Parks & Recreation (Director of Parks & Recreation Burroughs)

Camellia Festival

- The 66th Annual Camellia Festival takes place this weekend, February 26-28, 2010. As a reminder, the parking lots adjacent to City Hall, Civic Center, and the Library will be closed beginning Wednesday, February 24, 2010. The employee parking lot on Kauffman will be designated "Permit Parking Only" from February 26-28, 2010.
- In the event you are asked about cancellation of the parade and/or carnival due to possible rain, the decision on the parade (to cancel or not cancel) will not be made until Saturday morning. The carnival will be day-to-day and, very likely, hour-to-hour. The Festival Executive Board will make every effort to keep the carnival open as much as possible and to complete the parade on Saturday morning.

Outstanding Older American

Two nominations were received by the deadline for Temple City's Outstanding Older American for 2009. Included in your packets this week are the nomination forms and supplemental information for the two nominees. Please review the attached information and select which individual you would like to see recognized as Temple City's Outstanding Older American. Please remember that the Outstanding Older American should be chosen for his service to the community after age 60 and for the length and impact of service the individual has given to clubs, churches, organizations and the community. Our Outstanding Older American will be recognized by the County Board of Supervisors at a reception in May and also at a luncheon/reception hosted by the City.

Temple City Park Walkway Lighting Project

As was mentioned a few weeks ago, a total of six bids were received for the Temple City Park Walkway Lighting Project. We had hoped to have an item on the March 2, 2010 agenda to award the contract for this project; however, we are still checking references. The award of contract is now scheduled for March 16, 2010.

Department of Public Services (Public Services Manager Tidwell)

Freer Street Construction Update

The Freer Street asphalt overlay project construction began on Monday, February 15, 2010. Elite Bobcat Services mobilized on Monday, and began construction on Tuesday. The first phase of the construction to install, replace, and repair ADA wheelchair access ramps and sidewalks has been completed.

The weather predictions have hampered the start of the asphalt reconstruction phase of the project. City staff and the contractor are working to time the start to coincide with a few predicted dry days. That will allow the contractor to remove a section of the roadway and reconstruct that section before the next storm. At this time we anticipate that work to begin early next week.

Arbor Day Update

- The City Council has proclaimed March 15, 2010, as Arbor Day in Temple City. As part of the Arbor Day celebration, the City sponsored a poster contest for local fifth graders. The invitations have been sent to the 1st, 2nd, and 3rd place poster contest winners inviting them to attend the March 2, 2010 City Council meeting to be recognized. The first place winners' posters have been forwarded to the State of California Forestry Division and we have not been notified of the results of the judging at this time.
- The Arbor Day Celebration will be held at Temple City Park on Monday, March 15, 2010, from 10 a.m. to 1 p.m. The goal is to plant 50 trees for 50 years during that week. A ceremonial tree planting and several fun and interesting demonstrations are being planned for this event. The City is working to do something really special for the kids this year. Every kid in town should be there.

Night Reflectivity Update

On Wednesday from 1 a.m. to 7 a.m., Las Tunas Drive from Encinita Avenue to Rowland Avenue was freshly painted. City staff arrived just after midnight to direct Traffic Operations Inc. in completing the work before the next rainstorm hit town. Las Tunas Drive is a heavily traveled roadway and the lines were becoming nearly invisible to see at night, especially in the rain. The City Council awarded the contract to Traffic Operations Inc. at the February 16, 2010 Council meeting and the work was completed on February 24, 2010.

Las Tunas Drive Camellia Planting

To honor the 66th Annual Camellia Festival and the 50th Anniversary of the City, camellias have been added to the landscape containers along Las Tunas Drive. The variety selected is called 'Ace of Hearts' and was selected for its ability to survive and thrive in full sun. These camellias are locally grown in Nuccios nursery in Altadena, CA.

Division of Public Safety (Public Safety Officer Ariizumi)

Camellia Festival

This weekend is the 66th Annual Camellia Festival and Parade, which involves several street closures. In past years, residents on the affected streets have complained about the street closures. Staff has made every effort to notify the residents in advance about the street closures. Large orange street closure signs are set up on Las Tunas Drive between Rosemead Boulevard and Rowland Avenue and on Sultana Avenue between Broadway and Hermosa Drive. Temporary no parking signs are posted on all streets affected by the closures.

Since a majority of the complaints were received by the residents on Sultana, staff has mailed notices in English and Chinese to residents on the affected streets informing them of the upcoming closures. A message was also sent using our Connect CTY mass notification system. In addition to the notices and phone calls, our mobile electronic message board is placed on Sultana Avenue to remind residents of the upcoming road closure there.

Code Enforcement Update

In response to a request by Council Member Sternquist on December 1, 2009, code enforcement staff has prepared the attached code enforcement update containing violation types, location, status, and issuing officer.

PREVIEW OF UPCOMING CITY COUNCIL MEETING AGENDA ITEMS

MARCH 2, 2010, MEETING

CITY CLERK

Safe Communities Month Proclamation

Street Banner Request – St. Luke's Church

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of February 9, 2010

**Public Hearing: Zoning Code Amendment re. RV Storage in C-3
Zones**

MANAGEMENT SERVICES DEPARTMENT

City Council Reorganization

PARKS AND RECREATION DEPARTMENT

Appointment of Youth Committee

Parks & Recreation Commission Actions of February 17, 2010

Award of Contract – Temple City Park Lighting Project

PUBLIC SERVICES DEPARTMENT

Arbor Day Proclamation

Recognition of Arbor Day Poster Contest Winners

Award of Contract – Traffic Signal Modification Project

**Resolution Ordering the Engineer's Report to Establish Lighting &
Maintenance District Assessments**

MARCH 16, 2010, MEETING

CITY CLERK

Street Banner Request – T.C.U.S.D.

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of February 23, 2010

Joint Housing Rehab Program Agreement with Habitat for Humanity

New Public Hearing: Telecommunications Facility

MANAGEMENT SERVICES DEPARTMENT

Professional Services Agreement – City Council Goal Setting/Strategic Planning

Mayor's Appointments to Council Committees

APRIL 6, 2010, MEETING

CITY CLERK

Recognition of Those Who Aided in House Fire Rescue

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of March 9, 2010

Planning Commission Actions of March 23, 2010

Medical Marijuana Ordinance

PARKS AND RECREATION DEPARTMENT

Parks & Recreation Commission Actions of March 17, 2010

PUBLIC SERVICES DEPARTMENT

Parking Permit Process (Code Amendment)

APRIL 20, 2010, MEETING

CITY CLERK

Approval of Fireworks Stand Permits

MAY 4, 2010, MEETING

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of April 13, 2010

Planning Commission Actions of April 27, 2010

PARKS AND RECREATION DEPARTMENT

Parks & Recreation Commission Actions of April 21, 2010

PUBLIC SERVICES DEPARTMENT

Accept Engineer's Report, Adopt Resolution of Intent to Levy & Collect Assessments for L/LD & Set Public Hearing

TEMPLE CITY CRIME BLOTTER

FEBRUARY 16 - 21, 2010

February 18, 2010

Vehicle Burglary:

Between 4:30 PM on 02-18-10 and 12:30 AM on 02-19-10, person(s) unknown broke into a 2002 Ford F-250 in the 9400 block of Lower Azusa Road and stole approximately \$850 worth of stereo equipment. Entry into the vehicle was made by smashing the rear sliding window.

Vehicle Theft:

Between 8:30 AM and 1:00 PM, a 1997 Acura Integra was stolen from the 5700 block of Temple City Boulevard. The vehicle was recovered February 20th in the city of EL Monte. No suspects in custody.

February 20, 2010

Vandalism:

Between 8:00 PM on 02-20-10 and 10:00 AM on 02-21-10, person(s) unknown shattered the rear window to a 1999 Lexus GS300 in the 10700 block of Freer Street. The damage was estimated at \$450. No suspects were seen or heard.

February 21, 2010

Vehicle Burglary:

At approximately 3:00 AM, person(s) unknown shattered the rear door window to a 2008 Chevy Express Van in the 5200 block of Daleview Avenue, and stole a "Garmin" GPS system. The damage to the vehicle was estimated at \$300.

Shoplifting:

At approximately 5:30 PM, deputies responded to "TJ Max" shopping center in the 5700 block of Rosemead Boulevard, regarding a shoplifting call. Upon arrival, a female adult was being detained by loss prevention officers for stealing approximately \$182 in clothing. After further investigation, deputies arrested the female for Petty Theft.



MEMORANDUM

TO: CITY MANAGER

DATE: 02-27-10

FROM: RECEPTIONIST

YARD SALE PERMITS ISSUED The following is a current list of Yard Sale

SUBJECT: Permits issued for the weekend of 02/27,28

<u>Yard Sale Address</u>	<u>Residents Name</u>	<u>Date</u>
6002 Cloverly	Cindy Hepler	02/27
6046 Golden West	Nancy Grace	02/26,27
5839 Kauffman Ave	Mary Dorsey	02/27,28
9704 Live Oak Ave	Laura-Jean Slyhuis	02/26,27
5648 Loma Ave	Andrea Sosa	02/28
5915 ½ Primrose Ave	Michael Curland	02/27
9209 Roseglen St	Victor Acosta	02/27,28