



# City Manager's Weekly Report

*For the Week Ending Noon on Thursday, July 8, 2010*

<http://www.templecity.us>

**TO:** The Honorable City Council

**DATE:** July 8, 2010

**FROM:** Jose E. Pulido, City Manager

**SUBJECT:** CITY MANAGER'S REPORT

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## **GENERAL COUNCIL INFORMATION:**

### **City Department Reorganization and Transition Plan Update**

Later this week, I will be meeting with the City's Management team to coordinate the various City Council approved changes to the City's Table of Organization and the corresponding department reorganizations and relocations. Our main goal will be to make these transitions and changes with minimal impacts in our service delivery to the community.

### **Fiscal Year (FY) 2010-11 City Budget Follow-up Items**

At their June 29, 2010 Special City Budget meeting, the City Council approved the Fiscal Year (FY) 2010-11 City Budget which included a myriad of changes to the City's Table of Organization and funding appropriations for a number of professional services contracts. Consistent with the City Council's City Budget approval, below are three items that will be presented to the City Council on July 20, 2010 for their consideration and action:

#### **1. Approval of Job Specifications/Descriptions**

With the funding appropriations for three new positions in the City's Table of Organization (i.e., Community Development Director; Code Enforcement Supervisor; and Assistant to the City Manager / Economic Development Manager), the City Council will be presented with a staff report to adopt the new job descriptions and to proceed with the employment recruitment process. If everything goes as planned, I anticipate that these positions will be filled around late September and early October 2010.

#### **2. Emergency Operations Plan**

In an attempt to expedite the update to our outdated 1996 SEMS Multi-hazard Functional Plan, the City Council will be asked to consider the approval of a \$25,000 professional services agreement with the firm of Law Enforcement Crisis Management to undertake this important task and complete it by January 2011.

### **3. City Manager Contract Amendment No. 1**

In an effort to balance the City's General Fund Budget and to "live within our means", the City Council was forced to consider a reduction to employee salaries and benefits in the FY 2010-11 City Budget. As part of the City Budget approval, the City will no longer be paying the employees' full 8% contribution towards their Public Employees' Retirement System (PERS), instead the City will pay 7% and the employees will be required to pay 1%. Moreover, employees will also begin paying half of the healthcare costs for their dependents (approximately \$822 annually), which had previously been covered in full by the City. The City will continue to pay for 100% of the employee's health benefits and half for their dependents.

Although my current employment contract, which was negotiated in October, 2009, does not require that I pay for either one, on July 20, 2010, the City Council will be presented with an amendment to my contract (i.e., prepared by City Attorney) to voluntarily make these two adjustments to my contract and be consistent with other City employees.

*The indicated writers have submitted the following items. All have been reviewed and approved (but may have been edited) by the City Manager.*

#### **Department of Community Development** (Community Development Manager Lambert)

##### **Business License Activity**

#### **1. Soyodo Book Store relocating to 5930 Temple City Boulevard**

This location was formerly occupied by a business known as Indy Wayne shoe store, which vacated the premises because they were not a true retail business. Indy Wayne was essentially operating as a wholesale shoe warehouse, which is not a permitted use at this commercial location. For several months, Community Development staff ( i.e., Planning and Code Enforcement) had been working to get this site into code compliance. The issuance of a new business license to Soyodo Book Store (formerly located at 9611 Las Tunas Drive) means that the code compliance issue is resolved and there is now a permitted retail business at a site where it has been difficult to attract a permitted use.

#### **2. Change in Ownership at Temple City Shell, 9010 Broadway**

Temple City Shell, located at 9010 Broadway (southeast corner of Broadway and Rosemead Boulevard), is changing ownership, however, no physical changes are proposed to the existing gas station at this time. The new owner of the gas station is "JAL International" doing business as Temple City Shell.

#### **Division of Public Safety** (Public Safety Officer Ariizumi)

##### **Rabies Clinic**

Temple City and Sister Cities Association are co-hosting our Annual Rabies Clinic this Friday, July 9, 2010, from 6:30 – 8:30 p.m. at Temple City Park. The cost of a rabies vaccination will be

\$5.00. Dr. Joseph Pavlik and his staff from Community Companion Animal Hospital will be donating their services to administer the vaccine.

#### **4<sup>th</sup> of July Saturation Patrol**

The Sheriff's Department received 16 calls for service from 6 p.m. on July 4, 2010 to 6 a.m. on July 5, 2010 for illegal fireworks. Deputies responded to all the calls, however, they were unable to observe the illegal fireworks being ignited. No arrests were made or citations issued during the saturation patrol period.

#### **Artic Luv Kennel**

Staff is continuing to investigate the violations at the property and the City Prosecutor has been in contact with the property owner's attorney. According to the kennel's attorney, the property owner has implemented measures to "sound proof" the kennel structure. Staff will continue to monitor the property and will coordinate an inspection via the attorneys.

#### **Code Enforcement Cases Status Update – 5070 Sereno Avenue**

Code Enforcement staff has been working with the tenants of the property to abate violations of junk, trash and debris and overgrown weeds and vegetation. Last week staff received a complaint about the tenant setting the dead grass in his front yard on fire. With the upcoming 4<sup>th</sup> of July Holiday, the neighbors were concerned about the dead grass and weeds in the yard catching on fire from the fireworks in the neighborhood. Code Enforcement Officer Viet Tran contacted the tenant and was able to obtain 90% compliance from the tenant. A few issues remain on the property and staff will continue to inspect and monitor the property.

#### **Department of Financial Services** (Financial Services Manager Molina)

##### **Reimbursement of Travel Expense Policy**

On July 20, 2010, the City Council will be asked to approve a new Reimbursement of Travel Expense Policy for elected and appointed officials. As required by AB1234, the City must have an expense policy applicable to elected and appointed officials. The common practice used by the City is advancing a "per diem" for travel. This practice is not allowed under AB1234 for elected and appointed officials. In order to comply with AB1234 any travel expense incurred by a Councilmember or Commissioner will be reimbursed and not paid up front. Please be aware that this change does not apply to City employees.

#### **Department of Parks & Recreation** (Director of Parks & Recreation Burroughs)

##### **Live Oak Park Playground Equipment Replacement Project**

The bid opening for the Live Oak Park Playground Equipment Replacement Project was held on Tuesday, July 6, 2010, and only one bid was received by the City Clerk's office. The bid, submitted by Heisler Landscape General Engineering, Inc., is \$9,000 below the amount budgeted for this project and will be presented to the City Council on July 20, 2010, with a recommendation to accept the bid and award the contract. Staff will also be requesting that the

City Council carry over the funds budgeted for this project in Fiscal Year (FY) 2009-10 to FY 2010-11.

### **Meeting with Dial-A-Ride Provider**

Staff will be meeting with the operations manager and drivers from Diversified Transportation regarding the recent change to the Dial-A-Ride program (i.e. to include residents of unincorporated areas of Los Angeles County adjacent to Temple City). The primary topic of discussion will be drop off and pick up locations for county residents. Consistent with Council direction, County residents will be transported from their homes into Temple City only with return trips back to their residence. They will be issued a different colored Dial-A-Ride card so they will be identifiable to the drivers.

### **Movies in the Park**

The second of three Movies in the Park will take place this Friday, July 9, 2010 at Live Oak Park. The original "Love Bug" will be shown at dusk. The first movie on June 25, 2010 attracted approximately 250 individuals.

### **Camp-A-Palooza**

A few spaces are still available for Camp-A-Palooza. Live Oak Park will be transformed into a campground from 4 p.m. Friday, July 23 through 10 a.m. Saturday, July 24, 2010. Families registering for Camp-A-Palooza will be treated to a barbecue dinner, movie, family games and activities on Friday, as well as breakfast Saturday morning. Eighty (80) camp spots are available with over sixty (60) already reserved. Staff will be on duty at the park throughout the night. The Sheriff's Department has also been notified and will make every effort to drive by regularly throughout the night.

**PREVIEW OF UPCOMING CITY COUNCIL MEETING AGENDA ITEMS**

**JULY 20, 2010 MEETING**

**CITY CLERK**

Designation of Voting Delegate and Alternate for League Annual Conference

**COMMUNITY DEVELOPMENT DEPARTMENT**

Notice of Completion for Temple City Blvd / Ellis Lane Traffic Signal Project

Approval of MOU with SGV Volunteer Center

Award of Contract – Temple City Blvd/Las Tunas Drive & Baldwin  
Avenue/Olive Street Traffic Signal Upgrade

Public Hearing: Intro of Ordinance re Hedge Heights in Residential Zones

**FINANCIAL SERVICES DEPARTMENT**

Contract with Pentamation for Accounting Systems Upgrade

**MANAGEMENT SERVICES DEPARTMENT**

Award of Contract – Construction Management for Rosemead Blvd. Safety  
Enhancement & Beautification Project

Award of Contract – Land Management System

**PARKS AND RECREATION DEPARTMENT**

Award of Contract – Live Oak Park Playground Equipment

**AUGUST 3, 2010 MEETING**

**COMMUNITY DEVELOPMENT DEPARTMENT**

Planning Commission Actions of July 13 Meeting

Public Hearing: Congestion Management Program Conformance

**MANAGEMENT SERVICES DEPARTMENT**

Award of Contract – Emergency Operations / Disaster Preparedness Plan

Award of Contract – CRA Time Extension and Possible Area Expansion of  
Rosemead Blvd. Project Area

Chamber of Commerce Monthly Update

**PARKS AND RECREATION DEPARTMENT**

Parks & Recreation Commission Actions of July 21 Meeting

TEMPLE CITY CRIME BLOTTER  
JUNE 30 THRU JULY 6, 2010

**June 30, 2010**

**Residential  
Burglary:**

Between 9:00 a.m. and 1:00 p.m. on 06-30-10, a residential burglary occurred to a home on the 4800 block of El Monte Avenue. Person(s) unknown entered through an open dining room window and stole U.S. currency in the amount of \$1,000.00.

**Residential  
Burglary:**

Between 7:30 a.m. and 11:30 p.m. on 06-30-10, a residential burglary occurred to a home on the 5200 block of Golden West Avenue. Person(s) unknown entered the location and stole a computer, jewelry and coins. There were no signs of forced entry to the location. The stolen items totaled \$700.00.

**Vehicle Burglary:** Between 1:20 p.m. on 06-29-10 and 4:03 a.m. on 06-30-10, a vehicle burglary occurred on the 5500 block of Sultana Avenue. Person(s) unknown pried open the passenger side door and stole two I Pods and stereo equipment valued at \$850.00.

**Vehicle Burglary:** Between 1:00 a.m. and 8:30 a.m. on 06-30-10, a vehicle burglary occurred on the 5400 block of Bartlett Street. Person(s) unknown shattered the rear passenger side window and stole a GPS valued at \$175.00

**July 2, 2010**

**Shoplifting Arrest:** At 5:50 p.m., "K Mart" loss prevention officer observed a 27 year old female shoplifting. When the male exited the store without paying for the merchandise, she was detained pending law enforcement arrival. The female from Stockton, was arrested for felony shoplifting.

**July 3, 2010**

**Vehicle Burglary:** At 6:30 p.m. on 07-03-10, a vehicle burglary occurred on the 10100 block of Bogue Street. Person(s) unknown entered the vehicle and stole a wallet containing cash and a cell phone. The items were valued at \$1020.00. There were no signs of forced entry to the vehicle.

**Residential  
Burglary:**

Between 8:00 p.m. and 9:00 p.m. on 07-03-10, a residential burglary occurred to a home on the 8600 block of Longden Avenue. Person(s) unknown entered through a back door, pried open a bedroom door and stole U.S. currency in the amount of \$4,000.00.

**July 5, 2010**

**Narcotics Arrest:** In the evening hours, patrol deputies responded to the 5500 block of Temple City Boulevard regarding a suspicious persons call. The deputies contacted two males and a female at the location. The deputies saw one of the males throw a glass smoking pipe. After further investigation, the deputies determined that the individuals appeared to be under the influence. All three were detained pending a further narcotics investigation.

After further investigation, the 44 year old female from the City of Temple City and the 31 year old male from Temple City were arrested for under the influence of a controlled substance. The third individual, a 44 year old male from Temple City was arrested for possession of a controlled substance, under the influence of a controlled substance and possession of narcotics paraphernalia.

