

**COMMUNITY REDEVELOPMENT AGENCY
TEMPLE CITY, CALIFORNIA**

**REGULAR MEETING MINUTES
OCTOBER 20, 2009**

1. CALL TO ORDER

Chairman Vizcarra called the Community Development Agency Regular Meeting to order at 9:40 p.m. in the Council Chambers located at 5938 Kauffman Avenue, Temple City.

2. ROLL CALL

PRESENT: Member-Chavez, Sternquist, Wong, Yu, Vizcarra
ABSENT: Member-None

ALSO PRESENT: Interim Executive Director Burroughs, Interim Authority Counsel Vail,
Assistant Executive Director Lambert, Authority Secretary Flandrick

3. CONSENT CALENDAR

Ms. Wong moved to approve the Consent Calendar, seconded by Vice Chairman Yu and unanimously carried by the following roll call vote:

AYES: Member-Chavez, Sternquist, Wong, Yu, Vizcarra
NOES: Member-None
ABSENT: Member-None
ABSTAIN: Member-None

A. APPROVAL OF MINUTES

Approved the Minutes of the Regular Meeting of October 6, 2009, as presented.

B. ADOPTION OF RESOLUTION NO. CRA 09-979 – APPROVAL OF PAYMENT OF BILLS

Adopted Resolution No. CRA 09-979, a RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPLE CITY ALLOWING CLAIMS AND DEMANDS IN THE SUM OF \$133,419.29 DEMAND NOS. 3709 THROUGH 3715.

5. NEW BUSINESS

A. ACCEPTANCE OF PROPOSAL AND AWARD OF CONTRACT TO PREPARE THE FIVE YEAR IMPLEMENTATION PLAN FOR THE COMMUNITY REDEVELOPMENT AGENCY

Interim Executive Director Burroughs stated the City Council and the Redevelopment Agency were requested to accept a proposal submitted by Castaneda & Associates for consulting services to assist the City in preparing the Five-Year Implementation Plan and award the related contract. The Five Year Implementation Plan was last updated in November 2004 and must be adopted every five years. Therefore, an updated Plan must be adopted by the end of 2009. After a review of the proposals received, staff recommended awarding the contract to Castaneda & Associates at an approximate cost of \$10,700.00.

In response to Vice Chairman Yu and Mr. Chavez, Assistant Executive Director Lambert stated several firms were solicited for an RFP and three proposals were received and reviewed (one unsolicited). Castaneda & Associates have been assisting the City with its Housing Element since 2008 and also helped appeal the allocation of units reduction from the Regional Housing Needs Assessment (RHNA) set by Southern California Association of Governments (SCAG). The plan update process has become more complex and in years past was not as onerous. Avant

Garde has been assisting the City with economic development, attracting businesses and feasibility study of expansion of the redevelopment area.

Interim Agency Counsel noted the California Department of Housing and Community Development (HCD) is the same state entity that is currently reviewing the Housing Element, so a firm already dealing with HCD personnel is a benefit when updating the Implementation Plan.

Vice Chairman Yu moved to:

- 1) Accept the proposal submitted by Castaneda & Associates;
- 2) Award the related contract and authorize the Interim Executive Director to sign, seconded by Mrs. Sternquist and unanimously carried by the following roll call vote:

AYES: Member-Chavez, Sternquist, Wong, Yu, Vizcarra

NOES: Member-None

ABSENT: Member-None

ABSTAIN: Member-None

6. **COMMUNICATIONS** – None

7. **PUBLIC COMMENTS** – None

8. **UPDATE FROM EXECUTIVE DIRECTOR** – None

9. **MATTERS FROM AGENCY MEMBERS** – None

10. **CLOSED SESSION** – None

11. **ADJOURNMENT**

The Community Redevelopment Agency Regular Meeting was adjourned at 9:55 p.m.

Chairman

ATTEST:

Agency Secretary