

**CITY COUNCIL  
TEMPLE CITY, CALIFORNIA**

**REGULAR MEETING MINUTES  
MAY 15, 2018**

**1. CALL TO ORDER**

Mayor Man called the City Council Regular Meeting to order at 7:37 p.m. in the Council Chambers located at 5938 Kauffman Avenue, Temple City.

**2. ROLL CALL**

PRESENT: Councilmember – Chavez, Sternquist, Yu, Fish, Man

ABSENT: Councilmember – None

ALSO PRESENT: City Manager Cook, City Attorney Vail, Community Development Director Forbes, City Clerk Kuo

**3. INVOCATION**

Father Mark Strader with St. Luke's Catholic Church located at 5605 Cloverly Avenue provided the invocation.

**4. PLEDGE OF ALLEGIANCE**

Scout Troop 161 led the pledge of allegiance.

**5. CEREMONIAL MATTERS – PRESENTATIONS**

**A. TEMPLE CITY HIGH SCHOOL DRUM LINE**

City Council presented a Certificate of Recognition to the Temple City High School drum line.

**B. TEMPLE CITY HIGH SCHOOL AMERICAN RED CROSS CLUB**

City Council presented a Certificate of Recognition to the Temple City High School American Red Cross student club.

**6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

Steve Stafford, Temple City resident, made a comment about accessibility of public utility easement.

Lucy Liou, Neighborhood Watch Area Leader, invited everyone to the next Neighborhood Watch meeting.

## **7. CONSENT CALENDAR**

Councilmember Yu pulled Consent Calendar Item 7C and Councilmember Sternquist pulled Consent Calendar Item 7D for additional comments.

### **C. APPROVAL OF MEMORANDUM OF AGREEMENT REGARDING THE ADMINISTRATION AND COST SHARING FOR THE PREPARATION OF DESIGN PLANS FOR LOAD REDUCTION STRATEGY PROJECTS FOR THE RIO HONDO RIVER AND TRIBUTARIES**

The City Council is requested to approve a Memorandum of Agreement (MOA) between the City, County, and several neighboring agencies for the design of three load reduction strategy projects for the Rio Hondo River and tributaries.

Councilmember Yu wanted to address the appearance of potential conflict of interest for him and Mayor Man to vote on this item. Councilmember Yu and Mayor Man shared that although they are both employed by the Los Angeles County, and both work specifically in the Department of Public Works, neither of them works in a division of that Department immediately affected by the MOA. The MOA is not between the City and the Mayor and Councilmember Yu's department but rather with the County as a larger entity.

City Attorney Vail added that Councilmember Yu and Mayor Man would not have direct impact or influence over the project of the MOA in their role and capacity with the County Department of Public Works, therefore, will not have a financial conflict of interest for participating in the discussion and voting on the MOA.

Councilmember Sternquist also commented regarding her role with the San Gabriel Valley Council of Governments and City Attorney Vail stated that her capacity with the agency would not make her ineligible to participate in the discussion or voting on the MOA.

Hearing no other request to speak from City Council, Councilmember Chavez made a motion to approve a Memorandum of Agreement between the County of Los Angeles, cities of Alhambra, Monterey Park, Pasadena, Rosemead, San Gabriel, San Marino, South Pasadena, and Temple City, and the San Gabriel Valley Council of Governments regarding the administration and cost sharing for the preparation of design plans for three load reduction strategy projects for the Rio Hondo River and tributaries; and authorize the Mayor to sign the Memorandum of Agreement. Seconded by Councilmember Fish and carried by the following votes:

AYES: Councilmember – Chavez, Sternquist, Yu, Fish, Man  
NOES: Councilmember – None  
ABSTAIN: Councilmember – None  
ABSENT: Councilmember – None

#### D. AGREEMENT WITH TRANSTECH ENGINEERS, INC. FOR BUILDING AND SAFETY SERVICES AND PUBLIC WORKS ENGINEERING SERVICES

The City Council is requested to approve the agreement for building and safety services and public works engineering services.

Councilmember Sternquist thanked Transtech for the work and support they have provided to the City.

Hearing no other request to speak from City Council, Councilmember Chavez made a motion to approve an agreement with Transtech Engineers, Inc. to provide building and safety services and public works engineering services and authorized the City Manager to execute the Agreement. Seconded by Councilmember Yu and carried by the following votes:

AYES: Councilmember – Chavez, Sternquist, Yu, Fish, Man  
NOES: Councilmember – None  
ABSTAIN: Councilmember – None  
ABSENT: Councilmember – None

Mayor Pro Fish made a motion to approve the remainder of the Consent Calendar Items. Seconded by Councilmember Chavez and carried by the following votes:

AYES: Councilmember – Chavez, Sternquist, Yu, Fish, Man  
NOES: Councilmember – None  
ABSTAIN: Councilmember – None  
ABSENT: Councilmember – None

#### A. APPROVAL OF MINUTES

The City Council is requested to review and approve:

1. Minutes of the City Council Special Meeting of May 1, 2018; and
2. Minutes of the City Council Regular Meeting of May 1, 2018.

Action: Approved.

#### B. PLANNING COMMISSION ACTIONS

The City Council is requested to review the actions of Regular Planning Commission Meeting of April 24, 2018.

Action: Received and filed.

**E. ADOPTION OF RESOLUTION 18-5328 DECLARING THE CITY'S INTENTION TO LEVY AND COLLECT LIGHTING AND MAINTENANCE DISTRICT ASSESSMENTS FOR FISCAL YEAR 2018-19**

The City Council is requested to accept the engineer's report establishing levy for Lighting and Maintenance District for Fiscal Year 2018-19 and setting date for public hearing.

Action:

1. Accepted the Engineer's Report for the Temple City Citywide Lighting and Maintenance District; and
2. Adopted Resolution No. 18-5328.

**F. PETTY CASH AND VISA CARD REPORT**

The City Council is requested to receive and file the Petty Cash and Visa Card Report.

Action: Received and filed.

**G. ADOPTION OF RESOLUTION NO. 18-5329 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2017-18**

The City Council is requested to adopt Resolution No. 18-5329 authorizing the payment of bills.

Action: Adopted Resolution No. 18-5329.

**8. PUBLIC HEARING – None**

**9. UNFINISHED BUSINESS – None**

**10. NEW BUSINESS**

**A. PROPOSED REVISIONS TO STRATEGIC PLAN COMPONENTS**

The City Council is requested to discuss the proposed revisions to the Strategic Plan's values, statements and priorities. Once finalized, these components will be incorporated into a final draft version of the Strategic Plan Update for Council's review and approval.

City Manager Cook gave a brief background of the Strategic Plan.

Councilmember Chavez left the meeting at 8:12 p.m. and returned at 8:13 p.m.

City Manager Cook gave a brief overview of the proposed Mission Statement.

City Council asked questions and made comments about the proposed Mission Statement (i.e., what we do).

City Council spoke in favor of staff's recommendation for Mission Statement "Option A" -To provide the highest level of effective and responsive municipal services that meets our diverse population.

City Manager Cook gave a brief overview of the proposed Vision Statement (i.e., what we aspire to be).

City Council asked questions and made comments about the proposed Vision Statement of the Strategic Plan.

City Council spoke in favor of staff's recommendation for Vision Statement "Option H" – Temple City will continue to be a safe, family-oriented community with a high level of responsive municipal services.

City Manager Cook gave a brief overview of the proposed values which will guide the City's action for the future.

City Council asked questions and directed staff to combine similar values (i.e., honesty with integrity, fiscal responsibility with responsiveness). City Council commented that the City will build upon "diversity" with changes in the community, and directed staff to eliminate "diversity" from the list. Lastly, City Council directed staff to add "customer focus" to the values list.

City Manager Cook gave a brief summary of the priorities of the proposed Strategic Plan.

City Council made comments about the proposed priorities and directed staff to combine similar priorities (i.e., downtown revitalization with economic vitality and revenue generation, employee development with efficient/effective services, sustainable development with Infrastructure/Facilities) and combine priorities bb,cc,dd, ee into a seventh priority.

Mayor Man opened public comment. Hearing no request to speak, Mayor Man closed public comment.

Councilmember Chavez made a motion:

1. To Receive and file the findings regarding proposed Strategic Plan's mission statement, vision statement, values and strategic priorities and

revise per Council's input;

2. To confirm said findings for inclusion into the City's 2018-2021 Strategic Plan Update;
3. For staff to develop a recommended work program for the Strategic Plan Update that reflects Council's confirmed values and statements, and which supports finalized strategic priorities; and
4. For staff to present said recommended work program for Council review and direction at a budget study session scheduled for May 29, 2018.

**11. COMMUNICATIONS – None**

**12. UPDATE FROM CITY MANAGER**

City Manager Cook provided an update regarding the Temple City library renovation project. He also informed Council that staff will be providing a summary of upcoming legislations that may have direct impact on local municipalities.

**13. UPDATE FROM CITY ATTORNEY**

City Attorney Vail stated that he will coordinate his update from the city attorney conference with staff's summary of upcoming legislations to Council in June.

**14. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS**

- A. SCHOOL DISTRICT/CITY STANDING COMMITTEE  
(Councilmember Chavez and Mayor Pro Tem Fish) – Formed 1/3/2012

No report.

- B. LAS TUNAS DOWNTOWN REVITALIZATION STANDING COMMITTEE  
(Councilmember Chavez and Councilmember Yu) – Formed 2/18/2014

No report.

- C. FUTURE DEVELOPMENT OF CITY PROPERTIES STANDING COMMITTEE  
(Councilmember Yu and Mayor Man) – Formed 2/18/2014

No report.

- D. AUDIT STANDING COMMITTEE  
(Councilmember Chavez and Councilmember Yu) – Formed 7/15/2014

No report.

- E. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE (Councilmember Yu and Mayor Man) – Formed 4/4/2017

No report.

- F. PUBLIC ARTS COMMISSION AD HOC COMMITTEE (Councilmember Chavez and Mayor Man) – Formed 8/2/2016

No report.

- G. LIBRARY CONSTRUCTION AD HOC COMMITTEE (Mayor Pro Tem Fish and Councilmember Sternquist) – Formed 4/4/2017

No report.

- H. BUDGET AD HOC COMMITTEE (Mayor Man and Mayor Pro Tem Fish) – Formed 4/17/2018

Mayor Pro Tem Fish reported out on the ad hoc committee's meeting on May 11, 2018. She shared that after the May 29 budget study session, the proposed budget will be presented to City Council for approval at the second meeting in June.

- I. CITY COMMISSIONER RECRUITMENT AD HOC COMMITTEE (Councilmember Chavez and Councilmember Yu) – Formed 4/17/2018

Councilmember Chavez report that the ad hoc committee will be interviewing applicants next Friday, May 25, and will bring a recommendation regarding appointments to City Council for consideration in June. Appointed commissioners should be seated before their first meeting in July.

**15. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA**

- A. COUNCILMEMBER CHAVEZ

Reported out on the California Joint Power Insurance Association Executive Committee Workshop he attended last week. The association is discussing topics such as homelessness, cost of PERS, and marijuana related issues. The executive committee also discussed continuation of educational opportunities for the member cities.

- B. COUNCILMEMBER YU – None

C. COUNCILMEMBER STERNQUIST

Commented on City of Monrovia's bike share program and their partnership with Lyft. She also commented on recognizing a hometown hero in conjunction with the City's 4<sup>th</sup> of July celebration.

D. MAYOR PRO TEM FISH

Shared that the Sheriff's memorial run to Irwindale is this Friday, May 18, and invited the public to come out and cheer them on. The runners will leave the Temple Sheriff Station parking lot around 11:50 a.m.

E. MAYOR MAN

Commented that he would like to revisit the plan check procedures and have staff bring back recommendations for Council's consideration.

He also commented on the Miss Temple City event he attended this past weekend. He invited the public to the upcoming luncheon for Older American of the Year on Saturday, May 26, the City Budget Study Session on Tuesday, May 29, and the Council's monthly meeting with the Sheriff's on Wednesday, May 30.

**16. REIMBURSEMENT OF EXPENSES TO CITY OFFICIALS FOR CONDUCT OF CITY BUSINESS AND FOR CITY PAYMENT OF CONFERENCE EXPENDITURES – None**

**17. RECESS TO SUCCESSOR AGENCY TO THE TEMPLE CITY COMMUNITY REDEVELOPMENT AGENCY MEETING**

At 9:14 p.m., the City Council recessed to the Successor Agency Meeting. Minutes of the Successor Agency Meeting are set forth in full in the Successor Agency's records.

**RECONVENE AS CITY COUNCIL**

The City Council meeting was reconvened at 9:15 p.m. with all Councilmembers present.

**18. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

Lucy Liou, Neighborhood Area Watch Leader, commented on promoting the next Citizen's Academy at the Neighborhood Watch meetings. She also spoke in favor of the City partnering with Lyft.



**19. ADJOURNMENT**

The City Council Regular Meeting adjourned in memory of Matt Cooper at 9:18 p.m.

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William Man, Mayor

ATTEST:

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Peggy Kuo, City Clerk