

**CITY COUNCIL
TEMPLE CITY, CALIFORNIA**

**REGULAR MEETING AGENDA
JUNE 19, 2018 – 7:30 P.M.
COUNCIL CHAMBERS – 5938 KAUFFMAN AVENUE**

PROCEDURE TO ADDRESS CITY COUNCIL: If you wish to address the City Council, please complete a Speaker Request Form, indicating the agenda item number and submit it to the City Clerk. There will be a maximum 30-minute period for comments on any subject with a 3-minute time limit on each speaker, unless waived by Council. You have the opportunity to address the City Council at the following times:

- **AGENDA ITEM:** at the time the Council considers the agenda item;
- **NON-AGENDA ITEM:** at the time for PUBLIC COMMENTS. Please note that while the City Council values your comments, pursuant to the Brown Act, the Council cannot take action on any item not listed on the agenda; and
- **PUBLIC HEARING:** at the time for public hearings under PUBLIC HEARING.

The listing of any item on the agenda includes the authority of the Council to take action on such item and to approve, disapprove, or give direction on any item.

1. **CALL TO ORDER** – Mayor Man
2. **ROLL CALL** – Councilmember Chavez, Sternquist, Yu, Fish, Man
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **CEREMONIAL MATTERS – PRESENTATIONS**
 - A. INTRODUCTION OF TEMPLE CITY HIGH SCHOOL VARSITY BASEBALL
 - B. INTRODUCTION OF TEMPLE CITY'S SISTER CITY EXCHANGE STUDENTS
 - C. COUNTY OF LOS ANGELES PRESENTATION ON SAFE CLEAN WATER
6. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

The City Council will now hear public comments regarding items **not listed** on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda. This section is limited to 30 minutes total.

7. CONSENT CALENDAR

All Consent Calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the City Council or persons in the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: Approve Items A through K per recommendations.

A. APPROVAL OF MINUTES

The City Council is requested to review and approve:

1. [Minutes of the City Council Regular Meeting of June 5, 2018;](#)
2. [Minutes of the City Council Special Meeting of June 8, 2018;](#) and
3. [Minutes of the City Council Special Meeting of June 8, 2018.](#)

Recommendation: Approve.

B. LEGISLATIVE UPDATE

In an effort to keep Council apprised of state legislation and initiatives that may impact City operations, staff regularly monitors and reviews legislative advocacy efforts.

Recommendation: Receive and file report.

C. CONSIDERATION OF A RATE ADJUSTMENT REQUEST FOR WASTE SERVICES FROM ATHENS SERVICES, INC.

Per the provisions of the City agreement with Athens, the City Council is requested to approve the rate adjustment request by Athens. The new rates would be effective July 1, 2018. The new single-family rate would increase from \$34.51 to \$35.91 per month and the rate for a three cubic yard bin would increase from \$205.72 to \$214.01 per month.

Recommendation: Approve the rate adjustment request for waste services made by Athens Services to become effective July 1, 2018.

D. APPROVAL OF FIRST AMENDMENT WITH NINYO & MOORE FOR ENVIRONMENTAL SITE ASSESSMENT SERVICES

Approval of the First Amendment authorizes Ninyo & Moore to perform a Phase I (Environmental Site Assessment) for 5922 and 5934 Primrose Avenue and extends the agreement to allow completion of all outstanding work items.

Recommendation: Approve a First Amendment to the professional services agreement with Ninyo & Moore for additional environmental site assessment services not to exceed a total contract amount of \$31,933.

E. APPROVAL OF THIRD AMENDMENT TO AGREEMENT WITH SOUTHLAND TRANSIT, INC. FOR DIAL-A-RIDE TRANSPORTATION SERVICES

City Council directed staff to return with a revised Amendment to the Agreement with Southland Transit Inc. for six months, with a month-to-month option after the six months up to a maximum of one-year.

Recommendation:

1. Approve the Third Amendment to the Agreement to Provide Services with Southland Transit, Inc. for Dial-A-Ride transportation services;
2. Direct staff to return to City Council with a plan on how a Request for Proposals will be structured integrating Dial-A-Ride and on-demand local public transportation for residents by the December 18, 2018 meeting; and
3. Based on City Council discussion and direction, on December 18, 2018, direct staff to develop and issue a Request for Proposals for Dial-A-Ride and other transportation programs in January 2019.

F. APPROVAL OF VENDOR AGREEMENT FOR REOCCURRING SERVICES WITH INLAND EMPIRE STAGES, LTD TO PROVIDE TRANSPORTATION AND TOURING SERVICES

Approval of the Vendor Agreement for Reoccurring Services with Inland Empire Stages, LTD will allow the City to provide day trips for older adults to various locations in Southern California.

Recommendation: Approve a two-year Vendor Agreement for Reoccurring Services with Inland Empire Stages, LTD in an amount not to exceed \$150,000 and authorize the City Manager to execute the Agreement.

G. ADOPTION OF RESOLUTION NO. 18-5332 APPOINTING THE POSITION OF ADMINISTRATIVE SERVICES DIRECTION AS CITY TREASURER

The former Administrative Services Director was appointed by name as the City Treasurer. As she has retired, the City must appoint a new Treasurer. It is recommended that the City Treasurer be appointed by position rather than name.

Recommendation: Adopt Resolution No. 18-5332 appointing the position of Administrative Services Director as City Treasurer.

H. ADOPTION OF RESOLUTION NO. 18-5338 REAUTHORIZING THE USE OF FACSIMILE SIGNATURES FOR THE DRAWING OF WARRANTS AND CHECKS

City Council is requested to adopt the resolution authorizing reinstatement of facsimile signatures upon appointment of Administrative Services Director.

Recommendation: Adopt Resolution No. 18-5338 reauthorizing facsimile signatures of the drawing of warrants and checks.

I. ADOPTION OF RESOLUTION NO. 18-5333 ADOPTING THE STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2018-19

The City's Statement of Investment Policy establishes an administrative plan which allows investment of the City's idle funds in financial institutions, government agencies, the State of California Local Agency Investment Fund, the Los Angeles County Pooled Investment Fund and medium term corporate notes which meet the criteria required for safety and liquidity.

Recommendation: Adopt Resolution No. 18-5333 adopting the Statement of Investment Policy for FY 2018-19.

J. VISA CARD REPORT

The City Council is requested to receive and file the Visa Card Report.

Recommendation: Receive and file.

K. ADOPTION OF RESOLUTION NO. 18-5340 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2017-18

The City Council is requested to adopt Resolution No. 18-5340 authorizing the payment of bills.

Recommendation: Adopt Resolution No. 18-5340.

8. PUBLIC HEARING

A. ADOPTION OF RESOLUTION NO. 18-5335 ORDERING THE LEVY OF CITYWIDE LIGHTING AND MAINTENANCE DISTRICT ASSESSMENTS FOR FISCAL YEAR 2018-19

City Council approval of the Fiscal Year 2018-19 levy of the Citywide Lighting and Maintenance District assessments will allow the City to continue with its annual Lighting and Maintenance District program.

Presentation: Interim Administrative Services Director

Recommendation:

1. Receive presentation from staff;
2. Open the Public Hearing and receive public comments;
3. Close the Public Hearing; and
4. Adopt Resolution No. 18-5335, ordering the levy and collection of assessments Fiscal Year 2018-19.

B. ADOPTION OF RESOLUTION NO. 18-5334 APPROVING THE MASTER FEE AND FINE SCHEDULE FOR FISCAL YEAR 2018-19

Adoption of the resolution will update the City's Master Fee and Fine Schedule for FY 2018-19.

Presentation: Interim Administrative Services Director

Recommendation:

1. Receive presentation from staff;
2. Open the public hearing and receive public comment;
3. Close the public hearing; and
4. Adopt Resolution No. 18-5334 approving the Master Fee and Fine Schedule for Fiscal Year 2018-19.

C. ADOPTION OF RESOLUTION NO. 18-5336 ADOPTING THE ANNUAL APPROPRIATION LIMIT FOR FISCAL YEAR 2018-19

Article XIII-B provides limits to the amount of tax proceeds stated and local governments can spend each year. Staff has complied with all the provisions of Article XIII-B in determining the Limit for Fiscal Year 2017-18. In order to be in compliance with California State Law, City Council adoption of the resolution is necessary.

Presentation: Interim Administrative Services Director

Recommendation:

1. Receive presentation from staff;
2. Open the Public Hearing;
3. Receive public input;
4. Close the Public Hearing; and
5. Adopt Resolution No. 18-5336, adopting the annual Appropriations Limit for Fiscal Year 2018-19.

D. ADOPTION OF THE PROPOSED BUDGET FOR FISCAL YEAR 2018-19

Pursuant to Section 901 of the City Charter, the City Council is required to conduct a public hearing prior to the adoption of the Proposed Fiscal Year 2018-19 City Budget which includes the proposed revenues and corresponding expenditures.

Presentation: Interim Administrative Services Director

Recommendation:

1. Receive presentation from staff;
2. Open the Public Hearing and receive public comment;
3. Close the Public Hearing;
4. Direct staff on any changes to the budget as appropriate;
5. Provide direction and final decision on transfer from the General Fund reserve to eliminate the deficit in the Lighting and Maintenance District (LMD);
6. Consider appropriating funds to the Fiscal Year 2018-19 budget to fund a study for the increase to the LMD Assessment;
7. Provide direction and final authorization on Fund Balance designations; and
8. Adopt Resolution No. 18-5337 and amend as necessary.

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS

A. DISCUSSION AND DIRECTION TO STAFF REGARDING SISTER CITY PARTNERSHIP WITH HUALIEN COUNTY, TAIWAN

The City Council is requested to hold a discussion regarding a possible Sister City partnership with Hualien County, Taiwan.

Presentation: City Manager

Recommendation: Hold a discussion regarding a possible Sister City partnership with Hualien County, Taiwan and provide staff with further direction as Council deems appropriate including considering adopting a resolution creating a Sister Cities relationship.

11. COMMUNICATIONS – None

12. UPDATE FROM CITY MANAGER

13. UPDATE FROM CITY ATTORNEY

14. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

- A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Councilmember Chavez and Mayor Pro Tem Fish) – Formed 1/3/2012
- B. LAS TUNAS DOWNTOWN REVITALIZATION STANDING COMMITTEE
(Councilmember Chavez and Councilmember Yu) – Formed 2/18/2014
- C. FUTURE DEVELOPMENT OF CITY PROPERTIES STANDING COMMITTEE
(Councilmember Yu and Mayor Man) – Formed 2/18/2014
- D. AUDIT STANDING COMMITTEE
(Councilmember Chavez and Councilmember Yu) – Formed 7/15/2014
- E. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Councilmember Yu and Mayor Man) – Formed 4/4/2017
- F. PUBLIC ARTS COMMISSION AD HOC COMMITTEE
(Councilmember Chavez and Mayor Man) – Formed 8/2/2016
- G. LIBRARY CONSTRUCTION AD HOC COMMITTEE
(Mayor Pro Tem Fish and Councilmember Sternquist) – Formed 4/4/2017

- H. BUDGET AD HOC COMMITTEE
(Mayor Man and Mayor Pro Tem Fish) – Formed 4/17/2018
- I. CITY COMMISSIONER RECRUITMENT APPOINTMENT AD HOC COMMITTEE
(Councilmember Chavez and Councilmember Yu) – Formed 5/1/2018

15. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER’S REGULAR AGENDA

- A. COUNCILMEMBER STERNQUIST
- B. COUNCILMEMBER CHAVEZ
- C. COUNCILMEMBER YU
- D. MAYOR PRO TEM FISH
- E. MAYOR MAN

16. REIMBURSEMENT OF EXPENSES TO CITY OFFICIALS FOR CONDUCT OF CITY BUSINESS AND FOR CITY PAYMENT OF CONFERENCE EXPENDITURES – None

17. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear additional public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda.

18. ADJOURNMENT

PARKS & RECREATION COMMISSION	7:30 P.M.	June 20, 2018
PLANNING COMMISSION	7:30 P.M.	June 26, 2018
TRANSPORTATION AND PUBLIC SAFETY COMMISSION	7:30 P.M.	June 27, 2018
CITY COUNCIL	7:30 P.M.	July 3, 2018

Notice: Staff reports or other written documentation relating to each item of business of this Agenda are available for viewing on the City’s website at www.templecity.us and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular office hours. Written documentation submitted to the City Council after distribution of the agenda packet can be obtained at the City Clerk’s Office during regular office hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the Civic Center bulletin board not less than 72 hours prior to the meeting.

Jillian Nunez, Deputy City Clerk
Signed and Posted: June 13, 2018 (6:00 p.m.)