

**CITY COUNCIL
TEMPLE CITY, CALIFORNIA**

**REGULAR MEETING MINUTES
JUNE 19, 2018**

1. CALL TO ORDER

Mayor Man called the City Council Regular Meeting to order at 7:31 p.m. in the Council Chambers located at 5938 Kauffman Avenue, Temple City.

2. ROLL CALL

PRESENT: Councilmember – Chavez, Sternquist, Yu, Man

ABSENT: Councilmember – Fish

ALSO PRESENT: City Manager Cook, Assistant City Attorney Murphy, Community Development Director Forbes, Parks and Recreation Director Burroughs, Assistant to the City Manager/Economic Development Manager Haworth, City Clerk Kuo

Councilmember Chavez made a motion to excuse Mayor Pro Tem Fish. Seconded by Councilmember Yu.

3. INVOCATION

Jerry Jambazian, owner of Wonder Cleaners and Draperies, located at 9136 Las Tunas Drive will provide the invocation.

4. PLEDGE OF ALLEGIANCE

Scout Troop 161 led the pledge of allegiance.

5. CEREMONIAL MATTERS – PRESENTATIONS

A. INTRODUCTION OF TEMPLE CITY HIGH SCHOOL VARSITY BASEBALL

Temple City High School Varsity Baseball team Coach Rob Nelson introduced the players.

Mayor Man and City Council presented certificates of recognition to the coach and players.

B. INTRODUCTION OF TEMPLE CITY'S SISTER CITY EXCHANGE STUDENTS

Temple City students traveling to Australia each gave a brief self-introduction.

Mayor Man and City Council presented certificates of recognition to the students.

C. COUNTY OF LOS ANGELES PRESENTATION ON SAFE CLEAN WATER

Edel Vizcarra, Government Relations Representative from Los Angeles County Department of Public Works, gave a presentation on safe clean water.

6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Sergeant Miranda, Temple Sheriff Station, reported out on the station's risk management rating.

Councilmember Chavez left the meeting at 8:19 p.m. and returned at 8:19 pm.

Steve Stafford, Temple City resident, commented on parking in the city.

Lucy Liou, Temple City Neighborhood Watch Area Leader, invited everyone to the next Neighborhood Watch meeting on Thursday, June 21, at Live Oak Park.

7. CONSENT CALENDAR

Councilmember Sternquist pulled Consent Calendar Item H for discussion.

H. ADOPTION OF RESOLUTION NO. 18-5338 REAUTHORIZING THE USE OF FACSIMILE SIGNATURES FOR THE DRAWING OF WARRANTS AND CHECKS

City Council is requested to adopt the resolution authorizing reinstatement of facsimile signatures upon appointment of Administrative Services Director.

Councilmember Sternquist asked questions regarding the use of facsimile signatures.

Interim Administrative Services Director James answered Council questions.

Councilmember Chavez made a motion to adopt Resolution No. 18-5338 reauthorizing facsimile signatures of the drawing of warrants and checks. Seconded by Councilmember Sternquist and carried by the following votes:

AYES:	Councilmember – Chavez, Sternquist, Yu, Man
NOES:	Councilmember – None
ABSTAIN:	Councilmember – None
ABSENT:	Councilmember – Fish

Councilmember Chavez made a motion to approve the remainder of the Consent Calendar items. Seconded by Councilmember Yu and carried by the following votes:

AYES:	Councilmember – Chavez, Sternquist, Yu, Man
NOES:	Councilmember – None
ABSTAIN:	Councilmember – None
ABSENT:	Councilmember – Fish

A. APPROVAL OF MINUTES

The City Council is requested to review and approve:

1. [Minutes of the City Council Regular Meeting of June 5, 2018;](#)
2. [Minutes of the City Council Special Meeting of June 8, 2018;](#) and
3. [Minutes of the City Council Special Meeting of June 8, 2018.](#)

Action: Approved.

B. LEGISLATIVE UPDATE

In an effort to keep Council apprised of state legislation and initiatives that may impact City operations, staff regularly monitors and reviews legislative advocacy efforts.

Action: Received and filed report.

C. CONSIDERATION OF A RATE ADJUSTMENT REQUEST FOR WASTE SERVICES FROM

ATHENS SERVICES, INC.

Per the provisions of the City agreement with Athens, the City Council is requested to approve the rate adjustment request by Athens. The new rates would be effective July 1, 2018. The new single-family rate would increase from \$34.51 to \$35.91 per month and the rate for a three cubic yard bin would increase from \$205.72 to \$214.01 per month.

Action: Approved the rate adjustment request for waste services made by Athens Services to become effective July 1, 2018.

D. APPROVAL OF FIRST AMENDMENT WITH NINYO & MOORE FOR ENVIRONMENTAL SITE ASSESSMENT SERVICES

Approval of the First Amendment authorizes Ninyo & Moore to perform a Phase I (Environmental Site Assessment) for 5922 and 5934 Primrose Avenue and extends the agreement to allow completion of all outstanding work items.

Action: Approved a First Amendment to the professional services agreement with Ninyo & Moore for additional environmental site assessment services not to exceed a total contract amount of \$31,933.

E. APPROVAL OF THIRD AMENDMENT TO AGREEMENT WITH SOUTHLAND TRANSIT, INC. FOR DIAL-A-RIDE TRANSPORTATION SERVICES

City Council directed staff to return with a revised Amendment to the Agreement with Southland Transit Inc. for six months, with a month-to-month option after the six months up to a maximum of one-year.

Action:

1. Approved the Third Amendment to the Agreement to Provide Services with Southland Transit, Inc. for Dial-A-Ride transportation services;
2. Directed staff to return to City Council with a plan on how a Request for Proposals will be structured integrating Dial-A-Ride and on-demand local public transportation for residents by the December 18, 2018 meeting; and
3. Base on City Council discussion and direction on December 18, 2018, staff will develop and issue a Request for Proposals for Dial-A-Ride and other transportation programs in January 2019.

F. APPROVAL OF VENDOR AGREEMENT FOR REOCCURRING SERVICES WITH INLAND EMPIRE STAGES, LTD TO PROVIDE TRANSPORTATION AND TOURING SERVICES

Approval of the Vendor Agreement for Reoccurring Services with Inland Empire Stages, LTD will allow the City to provide day trips for older adults to various locations in Southern California.

Action: Approved a two-year Vendor Agreement for Reoccurring Services with Inland Empire Stages, LTD in an amount not to exceed \$150,000 and authorize the City Manager to execute the Agreement.

G. ADOPTION OF RESOLUTION NO. 18-5332 APPOINTING THE POSITION OF ADMINISTRATIVE SERVICES DIRECTION AS CITY TREASURER

The former Administrative Services Director was appointed by name as the City Treasurer. As she has retired, the City must appoint a new Treasurer. It is recommended that the City Treasurer be appointed by position rather than name.

Action: Adopted Resolution No. 18-5332 appointing the position of Administrative Services Director as City Treasurer.

I. ADOPTION OF RESOLUTION NO. 18-5333 ADOPTING THE STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2018-19

The City's Statement of Investment Policy establishes an administrative plan which allows investment of the City's idle funds in financial institutions, government agencies, the State of California Local Agency Investment Fund, the Los Angeles County Pooled Investment Fund and medium term corporate notes which meet the criteria required for safety and liquidity.

Action: Adopted Resolution No. 18-5333 adopting the Statement of Investment Policy for FY 2018-19.

J. VISA CARD REPORT

The City Council is requested to receive and file the Visa Card Report.

Action: Received and filed.

K. ADOPTION OF RESOLUTION NO. 18-5340 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2017-18

The City Council is requested to adopt Resolution No. 18-5340 authorizing the payment of bills.

Recommendation: Adopt Resolution No. 18-5340.

Mayor Man pulled New Business Item 10A (DISCUSSION AND DIRECTION TO STAFF REGARDING SISTER CITY PARTNERSHIP WITH HUALIEN COUNTY, TAIWAN) out of agenda order for discussion.

10. NEW BUSINESS

A. DISCUSSION AND DIRECTION TO STAFF REGARDING SISTER CITY PARTNERSHIP WITH HUALIEN COUNTY, TAIWAN

The City Council is requested to hold a discussion regarding a possible Sister City partnership with Hualien County, Taiwan.

City Manager Cook gave a brief overview regarding Taiwan Benevolent Association's request to establish sister city partnership between Hualien County, Taiwan and City of Temple City.

John Wu, Former President of Taiwan Benevolent Association Los Angeles Chapter, gave a brief introduction of their association and their interest in establishing sister city partnership with Temple City.

City Council made comments and asked questions regarding sister city partnership between Hualien County, Taiwan and City of Temple City.

Mayor Man opened public comment.

Jerry Jambazian, Temple City business owner, spoke in favor of an ambassador relationship instead of an economic relationship with Hualien County, Taiwan. He also made comment regarding City's sister city partnership with Magdalena de Kino, Mexico.

Lucy Liou, Temple City resident, also spoke in favor of establishing an ambassador relationship with Hualien County, Taiwan.

Hearing no further request to speak, Mayor Man closed public comment.

Councilmember Chavez made a motion to adoption Resolution 18-5339 and directed staff to bring back a revised memorandum of understanding to include more specifics regarding the sister city partnership between Hualien County, Taiwan and City of Temple City before August 25, 2018. Seconded by Councilmember Sternquist and carried by the following votes:

AYES:	Councilmember – Chavez, Sternquist, Yu, Man
NOES:	Councilmember – None
ABSTAIN:	Councilmember – None
ABSENT:	Councilmember – Fish

City Council recessed the meeting at 9:16 p.m. and reconvened with all members present at 9:25 p.m.

8. PUBLIC HEARING

A. ADOPTION OF RESOLUTION NO. 18-5335 ORDERING THE LEVY OF CITYWIDE LIGHTING AND MAINTENANCE DISTRICT ASSESSMENTS FOR FISCAL YEAR 2018-19

City Council approval of the Fiscal Year 2018-19 levy of the Citywide Lighting and Maintenance District assessments will allow the City to continue with its annual Lighting and Maintenance District program.

City Manager Cook gave a brief introduction of the Citywide Lighting and Maintenance District assessments.

Interim Administrative Services Director James gave a brief overview of the staff report. Mayor Man opened public hearing. Hearing no request to speak, Mayor Man closed the public hearing.

Councilmember Sternquist made a motion to adoption Resolution No. 18-5335, ordering the levy and collection of assessments Fiscal Year 2018-19. Seconded by Councilmember Yu and carried by the following votes:

AYES:	Councilmember – Chavez, Sternquist, Yu, Man
NOES:	Councilmember – None
ABSTAIN:	Councilmember – None
ABSENT:	Councilmember – Fish

B. ADOPTION OF RESOLUTION NO. 18-5334 APPROVING THE MASTER FEE AND FINE SCHEDULE FOR FISCAL YEAR 2018-19

Adoption of the resolution will update the City's Master Fee and Fine Schedule for FY 2018-19.

City Manager Cook gave a brief introduction regarding the Master Fee and Fine Schedule.

Interim Administrative Services Director James gave a brief summary of the staff report.

City Council asked questions regarding the proposed fees and fine schedule.

Mayor Man opened public hearing.

Steve Stafford, Temple City resident, spoke in favor of the City recovering its cost for providing planning services.

City Council made comments regarding the proposed fees and fine schedule.

Hearing no further request to speak, Mayor Man closed the public hearing.

Councilmember Yu made a motion directing staff to keep the City's fees at 75 % cost recovery and to add the two new recommended fees (i.e., Special Event and Street Closure permits) to the schedule. Seconded by Councilmember Chavez and carried by the following votes:

AYES:	Councilmember – Chavez, Sternquist, Yu, Man
NOES:	Councilmember – None
ABSTAIN:	Councilmember – None
ABSENT:	Councilmember – Fish

C. ADOPTION OF RESOLUTION NO. 18-5336 ADOPTING THE ANNUAL APPROPRIATION LIMIT FOR FISCAL YEAR 2018-19

Article XIII-B provides limits to the amount of tax proceeds stated and local governments can spend each year. Staff has complied with all the provisions of Article XIII-B in determining the Limit for Fiscal Year 2017-18. In order to be in compliance with California State Law, City Council adoption of the resolution is necessary.

Interim Administrative Services Director James gave a brief summary of the staff report.

Mayor Man opened public hearing. Hearing no request to speak, Mayor Man closed the public hearing.

Councilmember Yu made a motion to adopt Resolution No. 18-5336, adopting the annual Appropriations Limit for Fiscal Year 2018-19. Seconded by Councilmember Chavez and approved by the following votes:

AYES:	Councilmember – Chavez, Sternquist, Yu, Man
NOES:	Councilmember – None
ABSTAIN:	Councilmember – None
ABSENT:	Councilmember – Fish

D. ADOPTION OF THE PROPOSED BUDGET FOR FISCAL YEAR 2018-19

Pursuant to Section 901 of the City Charter, the City Council is required to conduct a public hearing prior to the adoption of the Proposed Fiscal Year 2018-19 City Budget which includes the proposed revenues and corresponding expenditures.

Interim Administrative Services Director James gave a brief summary of the staff report.

City Council made comments and asked questions regarding the proposed budget for Fiscal Year 2018-19.

Pat Perinich, Harris and Associates, informed the City Council their cost for conducting a study on how the City can recover the deficit assessment in the citywide Lighting and Maintenance District.

Mayor Man opened public hearing. Hearing no request to speak, Mayor Man closed public hearing.

Councilmember Chavez made a motion to adopt the annual City Budget for FY 2018-19 and Capital Improvement Projects. Seconded by Councilmember Sternquist and approved by the following votes:

AYES: Councilmember – Chavez, Sternquist, Yu, Man
NOES: Councilmember – None
ABSTAIN: Councilmember – None
ABSENT: Councilmember – Fish

Councilmember Chavez made motion to continue the discussion regarding the General Fund classification and defer it to the Audit Standing Committee for further review and report back to the Council at a future meeting. Seconded by Councilmember Sternquist and approved by the following votes:

AYES: Councilmember – Chavez, Sternquist, Yu, Man
NOES: Councilmember – None
ABSTAIN: Councilmember – None
ABSENT: Councilmember – Fish

Councilmember Chavez made a motion directing staff to prepare a payment schedule for paying off the citywide lighting and maintenance district assessment deficit by appropriating \$700,000 per year from the Assigned One- Time Expenditure General Reserve for pay off in three year and also to include specification with “pay to” and “pay from” in the payment schedule. Seconded by Councilmember Sternquist and approved by the following votes:

AYES: Councilmember – Chavez, Sternquist, Yu, Man
NOES: Councilmember – None
ABSTAIN: Councilmember – None
ABSENT: Councilmember – Fish

Councilmember Chavez made a motion to appropriate an additional \$20,000 to the FY 2018-19 City Budget from the General Fund Reserve to retain Harrison and Associate to conduct a study and rate analysis of the potential increase in lighting and maintenance district assessment. Seconded by Councilmember Sternquist and approved by the following votes:

AYES: Councilmember – Chavez, Sternquist, Yu, Man
NOES: Councilmember – None
ABSTAIN: Councilmember – None
ABSENT: Councilmember – Fish

9. UNFINISHED BUSINESS – None

11. COMMUNICATIONS – None

12. UPDATE FROM CITY MANAGER – None

13. UPDATE FROM CITY ATTORNEY

Briefly mentioned the lawsuit filed by former Poway Mayor arguing that the California Voting Rights Act is unconstitutional.

14. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Councilmember Chavez and Mayor Pro Tem Fish) – Formed 1/3/2012

No report.

- B. LAS TUNAS DOWNTOWN REVITALIZATION STANDING COMMITTEE (Councilmember Chavez and Councilmember Yu) – Formed 2/18/2014

No report.

- C. FUTURE DEVELOPMENT OF CITY PROPERTIES STANDING COMMITTEE (Councilmember Yu and Mayor Man) – Formed 2/18/2014

No report.

- D. AUDIT STANDING COMMITTEE (Councilmember Chavez and Councilmember Yu) – Formed 7/15/2014

No report.

- E. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE (Councilmember Yu and Mayor Man) – Formed 4/4/2017

No report.

- F. PUBLIC ARTS COMMISSION AD HOC COMMITTEE (Councilmember Chavez and Mayor Man) – Formed 8/2/2016

No report.

- G. LIBRARY CONSTRUCTION AD HOC COMMITTEE (Mayor Pro Tem Fish and Councilmember Sternquist) – Formed 4/4/2017

No report.

- H. BUDGET AD HOC COMMITTEE (Mayor Man and Mayor Pro Tem Fish) – Formed 4/17/2018

No report.

- I. CITY COMMISSIONER RECRUITMENT APPOINTMENT AD HOC COMMITTEE (Councilmember Chavez and Councilmember Yu) – Formed 5/1/2018

Councilmember Chavez reported that the ad hoc committee has concluded with the interviews of the commissioner applicants and they are recommending that City Council reappoint the incumbent commissioners.

Additionally, the ad hoc recommends that city council consider increasing the number of commissioners for two of the City Commissions (i.e., Parks & Recreation and Transportation and Public Safety) from 5 to 7.

Mayor Man established a City Fee Ad Hoc Committee to review the current fee schedule and bring back recommendation regarding service cost recovery to City Council for consideration. Mayor Man appointed Councilmember Chavez and Councilmember Sternquist to the Ad Hoc Committee.

15. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

- A. COUNCILMEMBER STERNQUIST

Would like to invite Temple City High School's Brighter Side Singers to the next Council meeting for recognition, she reminded the public that it is mosquito season so to be conscious of standing water, she announced that the City will continue to accept donations toward the artwork

for the Temple City Children's Library until July 31, 2018.

B. COUNCILMEMBER CHAVEZ

Commented on the message board displaying information regarding use of illegal firework on El Monte Avenue. Thanked staff for preparing the FY 2018-19 city budget.

C. COUNCILMEMBER YU

Commented on the city budget and would like to see a longer projection in the future budget.

D. MAYOR PRO TEM FISH – Absent

D. MAYOR MAN

Reported on his meeting with the Chamber of Commerce and invited the public to the Council's next monthly meeting with the sheriff.

16. REIMBURSEMENT OF EXPENSES TO CITY OFFICIALS FOR CONDUCT OF CITY BUSINESS AND FOR CITY PAYMENT OF CONFERENCE EXPENDITURES – None

17. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Jerry Jambazian, Temple City business owner, commented on City of Duarte's discussion regarding fireworks in their city.

18. ADJOURNMENT

The City Council adjourned the meeting in memory of Sue Matchet, women's club member at 11:17 p.m.

William Man, Mayor

ATTEST:

Peggy Kuo, City Clerk