

**CITY COUNCIL  
TEMPLE CITY, CALIFORNIA  
SPECIAL MEETING MINUTES  
JUNE 29, 2020**

**1. CALL TO ORDER**

Mayor Chavez called the City Council Regular Meeting to order at 7:01 p.m. telephonically.

**2. ROLL CALL**

PRESENT: Councilmember – Man, Sternquist, Vizcarra, Yu, Chavez

ABSENT: Councilmember - None

ALSO PRESENT: City Manager Cook, City Attorney Murphy, City Clerk Kuo, Deputy City Clerk Nunez, Administrative Assistant to City Manager and City Council Flores, Administrative Services Director Paragas, Interim Community Development Director Reimers, Parks and Recreation Director Matsumoto, Assistant to the City Manager/Economic Development Manager Haworth, Public Safety Supervisor Ariizumi

**3. PUBLIC COMMENT – None**

**4. CONSENT CALENDAR**

Mayor Pro Tem Yu made a motion to approve the Consent Calendar Item. Seconded by Councilmember Man and approved by the following votes:

AYES: Councilmember – Man, Sternquist, Vizcarra, Yu, Chavez

NOES: Councilmember – None

ABSENT: Councilmember – None

ABSTAINED: Councilmember – None

**A. ADOPTION OF RESOLUTION NO. 20-5482 ADOPTING THE STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR (FY) 2020-21**

The City's Statement of Investment Policy establishes an administrative plan which allows investment of the City's idle funds in financial institutions, government agencies, the State of California Local Agency Investment Fund, the Los Angeles County Pooled Investment Fund and medium term corporate notes which meet the criteria required for safety and liquidity.

Action: Adopted Resolution No. 20-5482 adopting the Statement of Investment Policy for FY 2020-21.

**5. PUBLIC HEARING**

**A. ADOPTION OF RESOLUTION NO. 20-5480 ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR (FY) 2020-21**

Article XIII-B provides limits to the amount of tax proceeds stated and local governments can spend each year. Staff has complied with all the provisions of Article XIII-B in determining the Limit for Fiscal Year 2020-21. In order to be in compliance with California State Law, City Council adoption of the resolution is necessary.

City Manager Cook gave a brief introduction of the Annual Appropriation Limits for FY 2020-2021.

City Council asked questions and made comments regarding the Annual Appropriations Limit for FY 2020-2021.

Mayor Chavez opened the public hearing. Hearing no request to speak, Mayor Chavez closed the public hearing.

Mayor Pro Tem Yu made a motion to adopt Resolution No. 20-5480 adopting the annual Appropriations Limit for FY 2020-21. Seconded by Councilmember Vizcarra and approved by the following votes:

AYES:	Councilmember – Man, Sternquist, Vizcarra, Yu, Chavez
NOES:	Councilmember – None
ABSENT:	Councilmember – None
ABSTAINED:	Councilmember – None

**B. ADOPTION OF RESOLUTION NO. 20-5481 APPROVING THE MASTER FEE AND FINE SCHEDULE FOR FISCAL YEAR 2020-21**

Adoption of the resolution will update the City's Master Fee and Fine Schedule for FY 2020-21.

City Manager Cook gave a brief introduction regarding the proposed Master Fee and Fine Schedule for FY 2020-2021.

City Council made comments and asked questions regarding the proposed Master Fee and Fine Schedule for Fiscal Year 2020-2021.

Mayor Chavez opened the public hearing. Hearing no request to speak, Mayor Chavez closed the public hearing.

Councilmember Man made a motion to adopt Resolution No. 20-5481 approving the Master Fee and Fine Schedule for Fiscal Year 2020-21 Resolution No. 20-5480. Seconded by Councilmember Vizcarra and approved by the following votes:

AYES:	Councilmember – Man, Sternquist, Vizcarra, Yu, Chavez
NOES:	Councilmember – None
ABSENT:	Councilmember – None
ABSTAINED:	Councilmember – None

### C. FISCAL YEAR 2020 -2021 PROPOSED ANNUAL BUDGET FOR FISCAL YEAR 2020-2021

Pursuant to Section 901 of the City Charter, the City Council is required to conduct a public hearing prior to the adoption of the Proposed Fiscal Year 2020 - 2021 City Budget which includes the proposed revenues and corresponding expenditures.

City Manager Cook gave a brief overview of the proposed FY 2020-2021 City Budget.

Administrative Services Director Paragas gave a summary of the staff report.

City Council made comments and asked questions regarding the proposed FY 2020-2021 City Budget.

Mayor Chavez opened the public hearing. Hearing no request to speak, Mayor Chavez closed the public hearing.

Mayor Chavez invited final comments and questions from Councilmembers.

Councilmember Man stated that he would like to receive frequent updates on city operation/programming and projects with unpredictable expenses (i.e., parks programs, contracts, and capital improvement costs). He expressed concern over the increase cost for Sheriff's services and how the County's cuts in Sheriff's budget may have an effect on the City. He suggested using the \$11,000 from the Sister Cities Student Exchange Program to reboot Citizens Academy (virtual version) and to provide virtual Neighborhood Watch meetings to fill in programming gap.

Councilmember Sternquist commented on possibly using the \$11,000 on programs similar to those suggested by Councilmember Man and suggested making prior Neighborhood Watch meeting videos available to the public. She also commented on the City's financial support of the school district and possibility reducing that support in the near future.

Councilmember Vizcarra stated that the City will need to do careful reviews, with changes occurring in a quarterly fashion, as we proceed through the year. He is cautious about any new programs. He is worried about what will happen to staff and if the City will be able to continue with the budget as is throughout the year.

Mayor Pro Tem Yu echoed his fellow Councilmember comments. He stated that moving forward, the City will need to be cautious as there are a lot of unknowns. He is not sure what the Board of Supervisor's cut in Sheriff's budget would mean to the City but may need to review it again in three months during the City's budget review. Mayor Pro Tem Yu did not make further addition or deletion to the proposed city budget.

Mayor Chavez commented that the City may face more challenges in the future. He reiterated comments made by Councilmember Man during the Budget Study Session that the City budget should reflect Council's priorities and be consistent with future master plans. Mayor Chavez also expressed interest in restarting the Citizen's Academy

in the near future. He agrees with the additions and deletions that have already been discussed by his fellow Councilmembers.

Mayor Pro Tem Yu made a motion to adopt Resolution No. 20-5479 adopting the budget and approving appropriations for the City of Temple City for the fiscal year commencing July 1, 2020 and ending June 30, 2021 with revisions as directed by City Council (i.e., Update proposed budget document to reflect expense of \$460,000 in the CIP section and deletion of \$11,000 for the Sister Cities Student Exchange Program in the General Fund). Seconded by Councilmember Vizcarra and approved by the following votes:

AYES:	Councilmember – Man, Sternquist, Vizcarra, Yu, Chavez
NOES:	Councilmember – None
ABSENT:	Councilmember – None
ABSTAINED:	Councilmember – None

## 6. NEW BUSINESS

### A. OVERVIEW OF TEMPORARY EMERGENCY ACTION RELATED TO CONTINUITY OF CITY SERVICES AND PERSONNEL AND REQUEST FOR DIRECTION

Before the expiration date of June 30, 2020, the City Manager is seeking direction from the Council regarding those members of staff who fall into the category of receiving paid administrative leave.

City Manager Cook gave a brief summary of the staff report.

City Council asked questions and made comments regarding City's technology and ability to provide services remotely and via the internet.

Mayor Chavez open public comment. Hearing no request to speak, Mayor Chavez close public comment.

City Council made final comments.

Mayor Pro Tem Yu made a motion directing the City Manager to continue paid administrative leave for the period of July 1, 2020 to August 10, 2020 for all employees except for Senior Recreation Leaders and Recreation Leaders who will be paid for time worked. Seconded by Councilmember Sternquist and approved by the following votes:

AYES:	Councilmember – Man, Sternquist, Vizcarra, Yu, Chavez
NOES:	Councilmember – None
ABSENT:	Councilmember – None
ABSTAINED:	Councilmember – None

## 7. ADJOURNMENT

The City Council Special Meeting was adjourned at 8:24 p.m.

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Tom Chavez, Mayor

ATTEST:

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Peggy Kuo, City Clerk