



**COMMITTEE ON AGING**  
**REGULAR MEETING**  
Tuesday, January 26, 2021, 6:30 p.m.

**MINUTES**

1. **CALL TO ORDER** – Chair Liou called the meeting to order at 6:31 p.m.

2. **ROLL CALL**

Committee Members Present

Judith Gunther      Michael Wintercorn  
Lucy Liou  
Jerry Jambazian  
Elizabeth Powell  
Carole Rodenbucher

Committee Member Powell arrived at 6:39pm.

Committee Members Absent

Aubrey Chan  
Ann Seitz  
Martin tan de Bibiana

Ex-Officio Members Present

None

Ex-Officio Members Absent

Fernando Vizcarra, City Councilmember  
Joanne Rosso, Parks & Recreation Commissioner

Also Present

Adam Matsumoto, Director of Parks and Recreation  
Roman Rodriguez, Parks and Recreation Coordinator  
Jennifer Venters, Parks and Recreation Secretary

3. **PLEDGE OF ALLEGIANCE** – Chair Liou led those present in the Pledge of Allegiance.

4. **WRITTEN COMMUNICATION** - None

5. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA** - None

6. **CONSENT CALENDAR**

A. APPROVAL OF MINUTES

The Committee on Aging is requested to review and approve the Minutes of the Regular Committee Meeting of October 27, 2020.

Committee Member Jambazian moved to approve the Consent Calendar, seconded by Committee Member Rodenbacher and carried by the following roll call vote:

AYES: Committee Member – Gunther, Jambazian, Powell, Rodenbacher, Wintercorn, Liou  
NOES: Committee Member – None  
ABSENT: Committee Member – Chan, Seitz, tan de bibana,  
ABSTAIN: Committee Member – None

Action: Approved.

## 7. UNFINISHED BUSINESS

### A. UPDATES

- Utilization of Utility Billing

Parks and Recreation Coordinator Rogriguez stated that he is waiting to hear back from the City's utility companies particularly Athens to include the Senior Database form in their billing statements.

- Senior Database

Parks and Recreation Coordinator Rogriguez stated that Dial-A-Ride surveys will be mailed this week along with the Senior Database form.

- Senior News Letter

Parks and Recreation Coordinator Rogriguez stated that the City is working on a platform for the Senior News Letter with subjects pertinent to seniors. He stated that the first Senior News Letter will be published before the next Committee on Aging meeting.

Chair Liou asked Parks and Recreation Coordinator Rodriguez for the amount of seniors included on the the senior database.

Parks and Recreation Coordinator Rodriguez stated that approximately 80 seniors are included in the Senior Database.

Committee Member Jambazian asked Parks and Recreation Coordinator Rodriguez if the Senior News Letter will be mailed or digital.

Parks and Recreation Coordinator Rodriguez stated that the Senior News Letter will be digital, however a hard copy can be mailed upon request.

## 8. NEW BUSINESS

### A. UPDATE ON IMPLEMENTATION OF TEMPLE CITY SENIOR MASTER PLAN

Director of Parks and Recreation Matsumoto stated that the Senior Master Plan will be similar as to what it was when adopted in 2018. Parks and Recreation Coordinator Rodriguez will review the introductory phase of the first 5 years.

Parks and Recreation Coordinator Rodriguez stated on July 28, 2020 four action steps were identified. He stated that Action Step 2 is being met by sending out Senior Database forms to senior lunch participants as well as Dial-A-Ride participants. He continued that Action Step 3 is being met by hosting a COVID vaccination clinic alongside Herald Health Christian Center, an organization that works alongside the County of Los Angeles Department of Public Health. He stated that Action Step 4 is viewed as a long term goal as authoritative agencies are short staffed due to consistently increasing COVID cases.

### B. COMMITTEE ON AGING GOALS FOR 2021

Parks and Recreation Coordinator Rodriguez briefed the Committee on the various immediate action steps including funding opportunities, community workshops, community partners, standing committee to advise the CoA, expansion opportunities to volunteer, AARP participation, socialization activities, and lunch program enhancement. Short term steps include identification of a community partner for emergency program for seniors, education instate for learning programs for seniors, coordinate with TCUSD to bring older adults and youth together, newsletters and email blasts, partnership with adjacent cities, obtain an older adult database, work with authoritative agencies to for education programs, explore safety alerts, identify additional fitness programs for older adults, work with local churches and service organizations for support groups. Long term goals include working Accessory Dwelling Units and affordable housing, expansion of the Community Center, enhanced transportation installation of traffic alerts at crosswalks, eliminate sidewalks to nowhere, and include social services for older adults. He concluded that the Committee can continue with the current goals or create new goal.

Chair Liou asked Parks and Recreation Coordinator Rodriguez if the City is still partnering with YWCA for home delivery meals.

Parks and Recreation Coordinator Rodriguez stated that the City continues to work in partnership with YWCA to deliver 110 meals per week.

Committee Member Jambazian asked Parks and Recreation Coordinator Rodriguez if seniors contribute monetarily for the meals.

Parks and Recreation Coordinator Rodriguez stated that contributions are donation based, therefore is not mandatory.

Committee Member Jambazian asked for clarification on the definition of a sidewalk to nowhere.

Committee Member Rodenbucher briefed the Committee that intermittent sidewalks have been installed throughout the City.

Chair Liou asked Director of Parks and Recreation Matsumoto if there a mandatory timeline to complete action steps.

Director of Parks and Recreation Matsumoto stated that the Senior Master Plan is an official document with ideal timeframes. Any Action Step can be moved forward to a future date without penalty.

Chair Liou she stated that point 9 (implement local fitness and exercise programs for older adults), point 4 (install audio alerts at crosswalks) may be feasible in a reasonable timeframe.

Committee Member Powell suggested a silver sneakers program.

Director of Parks and Recreation Matsumoto recommended that the Committee identify and prioritize items for more in depth discussion.

Chair Liou stated that staff can receive and file this item and create a survey to learn the desire of the Committee moving forward.

#### C. 2020 REPORT CARD

Director of Parks and Recreation Director Matsumoto asked the Committee if they preferred an internal or published report card.

Chairman Liou stated that she would prefer an internal report card.

### **9. COMMUNICATIONS FROM STAFF**

- A. Adam Matsumoto, Parks & Recreation Director updated the Committee on the development of Primrose Park. He stated that the City gathered 15 bids for City Council consideration, groundbreaking is scheduled to take place in April and hopes that the City's first incorporated park will be open in November. He concluded the Primrose Park will provide additional open space and amenities such as a walking path, and exercise equipment.

Committee Member Jambazian asked Director of Parks and Recreation Matsumoto if there could be danger of a contractor going over the bid.

Director of Parks and Recreation Matsumoto that the contractor is bound to the bid amount.

- B. Roman Rodriguez, Parks & Recreation Coordinator updated the Committee on the senior meal deliver program and commended staff for their efforts.

**10. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

Committee Member Jambazian stated that he thought that it would be fun to send a recorded message to for the Lunar New Year Event.

**11. COMMITTEE ON AGING AND EX-OFFICIO MEMBERS ITEMS SEPARATE FROM THE REGULAR AGENDA**


Committee Member Powell urged business owners to be careful of burglurlies.

**12. ADJOURNMENT**

The Committee on Aging Meeting was adjourned at 7:40 p.m. The next scheduled meeting is Tuesday April 27, 2021 at 6:30 p.m. via teleconferencing.

  
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Lucy Liou, Chairman

ATTEST:

  
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Jennifer Venters, Secretary

