

PARKS & RECREATION COMMISSION  
TEMPLE CITY, CALIFORNIA

MINUTES

AUGUST 19, 2009

**INITIATION:**

**1. CALL TO ORDER:**

Pursuant to the agenda posted on August 13, 2009, Chairman Goad called the meeting of the Parks & Recreation Commission to order at 7:30 p.m. on Wednesday, August 19, 2009

**2. ROLL CALL:**

PRESENT: Commissioners Arrighi, Fish, Miller, Olivas and Goad

ALSO PRESENT: Director Burroughs

**3. PLEDGE OF ALLEGIANCE:** Led by Chairman Goad

**4. PUBLIC COMMENTS NOT LISTED ON THE AGENDA:** None

**5. CONSENT CALENDAR:**

Commissioner Arrighi moved to approve the Consent Calendar, seconded by Commissioner Fish and unanimously approved.

**A. APPROVAL OF MINUTES – Regular Meeting of July 15, 2009**

Commission approved the minutes of the regular meeting of July 15, 2009

**B. MONTHLY ATTENDANCE/ACTIVITY REPORTS**

Commission received the Attendance/Activity Reports for the month of July 2009

**C. MONTHLY REPORT ON SHERIFF'S DEPARTMENT ACTIONS AT LIVE OAK PARK AND TEMPLE CITY PARK**

Commission received reports from the Parks & Recreation Department regarding Sheriff's Department actions at Live Oak Park and Temple City Park for the month of July 2009

**6. UNFINISHED BUSINESS:**

**A. UPDATE ON CAPITAL IMPROVEMENT PROJECTS AT LIVE OAK PARK**

Director Burroughs provided a brief update for the multi-purpose facility at Live Oak Park. The expected completion of the project will be mid-September with a dedication and grand opening planned for October.

Commissioner Arrighi moved to receive and file Item 6A, seconded by Commissioner Fish and unanimously approved.

**B. CONTINUED REVIEW OF CONCESSION STAND AGREEMENT**

Director Burroughs presented the information as outlined in the staff report dated August 19, 2009. She stated the City Attorney has reviewed the proposed changes to the Concession Stand Agreement. Staff recommends the revised Agreement be forwarded to the City Council.

Commissioner Arrighi asked if the youth organizations received a copy of the Concession Stand Agreement redraft.

Director Burroughs said the sports organizations were notified of the agenda item adding staff can forward a copy of the Agreement to the organizations prior to a decision by the Commission.

Commissioner Fish moved to approve the Agreement and Conditions for Use of the Concession Stand to the City Council, seconded by Commissioner Arrighi and unanimously approved.

**7. NEW BUSINESS:**

**A. REQUEST FROM TEMPLE CITY AMERICAN YOUTH SOCCER ORGANIZATION TO WAIVE THE 51% RESIDENCY REQUIREMENT FOR RESESRVED USE OF THE ATHLETIC FIELDS AT LIVE OAK PARK**

Director Burroughs presented the information as outlined in the staff report dated August 19, 2009. She stated any organization requesting use of the athletic fields at Live Oak Park is required to provide current rosters for residency verification. Currently Temple City AYSO rosters list 49% of those registered as Temple City residents. Staff recommends approval of the request for the current season only.

Commissioner Arrighi asked if requests for residency requirement waivers are considered on a case by case basis.

Director Burroughs replied yes.

Lisa Ortega, Temple City AYSO stated their organization operates as an "open registration league" and can not limit to Temple City youth. She added this is the first year they have not met the 51% residency requirement. Ms. Ortega asked for consideration to extend use on Saturdays until 9 p.m. to accommodate coordinating use of the fields with TC Youth Football.

Director Burroughs stated staff would allow extending the permit hours to 9 p.m. on Saturdays.

Commissioner Miller asked the registration start date for TCAYSO.

Ms. Ortega stated registration opens in April and league information is sent to TCUSD students.

Commissioner Fish moved to approve the request from Temple City American Youth Soccer to waive the 51% residency requirement for reserved use of the athletic fields at Live Oak Park for the 2009 season, seconded by Commissioner Olivas and unanimously approved.

**B. REQUEST FROM ADVENTIST YOUTH SOCCER LEAGUE (AYSL) FOR RESERVED USE OF THE ATHLETIC FIELD AT LIVE OAK PARK FOR SOCCER GAMES ON SUNDAYS FROM SEPTEMBER 13 – NOVEMBER 15, 2009**

Director Burroughs presented the information as outlined in the staff report dated August 19, 2009. She stated the Adventist Youth Soccer League is a new organization requesting use of the athletic field on Sundays. Staff has not received a current roster to verify the residency requirement. Staff is recommending approval for reserved use of a portion of the field at Live Oak Park on Sundays with the following conditions: 1) use would be for scheduled games only ; 2)only one field would be available, no more than one game could be scheduled at Live Oak Park at the same time; 3) all teams participating must be registered through the AYSL in Temple City; 4) no storage would be available for goals, nets or other equipment; 5) use to be coordinated with Temple City AYSO and 6) payment of the \$500 security deposit and approval of the required Certificate of Insurance must be received. Director Burroughs recapped concerns that have transpired from non-permitted users of the field space.

Commissioner Miller asked if any legal ramifications for the City would result due to the requested use.

Director Burroughs stated the City is covered by the required Certificate of Insurance.

Commissioner Fish stated she would like to hear from a representative from the Adventist Youth Soccer League before consideration of the request could be made.

Commissioner Arrighi moved to approve the request from Adventist Youth Soccer League for reserved use of the athletic field at Live Oak Park pending receipt of additional information by staff.

Commissioner Arrighi retracted the motion.

Commissioner Fish moved to table Item 7B to the September 16, 2009 Parks and Recreation Commission meeting and requested staff to advise representatives from the Adventist Youth Soccer League to attend the September meeting, seconded by Commissioner Arrighi and unanimously approved.

C. DISCUSSION REGARDING CITY'S 50<sup>TH</sup> ANNIVERSARY CELEBRATION

Director Burroughs asked the Commission to begin a preliminary discussion for the City's 50<sup>th</sup> Anniversary Celebration and to instruct staff on upcoming functions. Councilmembers Chavez and Sternquist are the representatives from the City Council and will work with staff and the Commission on the planning and coordinating of the event(s). Director Burroughs asked the Commission to discuss day(s) for the celebration (i.e. year long or month celebration), identify subcommittees, and set dates and times for additional meetings. The approved budget is \$50,000 with estimated revenue of \$10,000.

Commissioner Arrighi stated the event committees should discuss how the City should celebrate the anniversary. Commissioner Arrighi made the following suggestions: incorporate annual special events (i.e. Camellia Festival through Lights on Temple City mini parade), reception in Temple City Park with a cake, etc., theme and standardized logo, commemorative shirt for councilmembers, etc., park and/or street banners, letterhead (peel and stick stamps), Camellia Festival patch, web page dedicated to the anniversary, time capsule. Subcommittees should include representatives from the Chamber of Commerce, Historical Society and other local organizations.

Commissioner Fish asked any interested persons to sign an interest list.

Director Burroughs stated committees should include: Publicity, Commemorative, Ways and Means (budget), Activities/Special Events. Reports and updates from each committee should be presented at Parks and Recreation Commission meetings. She suggested a souvenir book and calendar be considered.

The Commission recommended Saturday, May 22, 2010 date as the celebration date for the City's 50<sup>th</sup> Anniversary Celebration.

Each committee will be limited to 10 persons. Suggestions can be submitted to a committee via letter, fax or email to City Hall, Parks and Recreation Department.

**Activities/Special Events Committee:** Commissioners Fish and Miller

**Commemorative Committee:** Commissioners Miller and Olivas

**Publicity Committee:** Commissioners Fish and Olivas

**Ways and Means (Finance) Committee:** Commissioners Arrighi and Goad

Linda Payne, Temple City Chamber of Commerce said the Life Styles Magazine is due in 2010 and would like to incorporate the Anniversary into the issue. She stated the Chamber of Commerce office is available for committee meeting purposes. She suggested a logo contest for Temple City High School students and to develop an information insert to be included in the business license mailer.

Susan Schlaeger, Temple City Library Manager, asked the Commission to consider the following suggestions for the 50<sup>th</sup> Anniversary: a local history collection at the library, coloring sheets for children, story time by local leaders, one book/one City, essay contests, library wish list for book donations, scrapbook for historical society, book plate with 50 year logo and a Friends of the Temple City Library at City events.

Lynne Best, Temple City Historical Society suggested limiting the number of persons on each committee to 7 or 9.

Commissioner Miller suggested musical bands representing each era.

Director Burroughs asked the Publicity Committee to work on developing the event logo and submit a first draft to the Parks & Recreation Committee at the October 21, 2009 meeting.

**8. COMMUNICATIONS:** None

**9. ADDITIONAL ORAL COMMUNICATIONS FROM THE AUDIENCE:** None

**10. MATTERS FROM CITY OFFICIALS:**

**A. PARKS AND RECREATION DIRECTOR'S REPORT**

Director Burroughs said the City Council approved a smoking ban for all City parks effective August 20, 2009.

Director Burroughs said the Summer Concert series and Dining Under the Stars were very successful. She thanked Administrative Coordinator Ingram for doing a great job with both special events.

Director Burroughs presented Commissioner Training offered by CPRS on September 12, 2009 and the CPRS Conference, Palm Springs held in March 2010. All Commissioners will be required to attend Brown Act training as directed by the City Council.

Commissioner Arrighi moved to receive and file the Director's Report, seconded by Commissioner Fish and unanimously approved.

**11. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA:**

**A. COMMISSIONER ARRIGHI** stated he enjoyed Dining Under the Stars and is looking forward to the City's 50<sup>th</sup> Anniversary Celebration.

**B. COMMISSIONER FISH** thanked Administrative Coordinator Ingram, volunteers and City staff for a wonderful job at the Dining Under the Stars event. She has enjoyed the summer concert series and thanked the public for attending the meeting.

**C. COMMISSIONER MILLER** said she enjoyed attending Dining Under the Stars, including the live entertainment and theme for the evening.

**D. COMMISSIONER OLIVAS** concurred with Commissioner Miller and has also enjoyed the summer concert series.

**E. CHAIRMAN GOAD** said he enjoyed Dining Under the Stars and felt it was a first class job.

**12. ADJOURNMENT:**

There being no further business, it was moved by Chairman Goad and seconded by Commissioner Arrighi that the meeting be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on September 16, 2009 at 7:30 p.m. in the Council Chambers, 5938 North Kauffman Avenue, Temple City. Chairman Goad adjourned the meeting at 8:37 p.m.

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Chairman Goad

ATTEST:

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Secretary