

PARKS & RECREATION COMMISSION
TEMPLE CITY, CALIFORNIA

MINUTES

NOVEMBER 18, 2009

INITIATION:

1. CALL TO ORDER:

Pursuant to the agenda posted on November 12, 2009, Chairman Goad called the meeting of the Parks & Recreation Commission to order at 7:30 p.m. on Wednesday, November 18, 2009

2. ROLL CALL:

PRESENT: Commissioners Arrighi, Fish, Miller, Olivas and Goad

ALSO PRESENT: Director Burroughs, Parks & Recreation Coordinators Koski, Manzo-Pimentel and Senior Recreation Leader Roybal

3. PLEDGE OF ALLEGIANCE: Led by Chairman Goad

4. PUBLIC COMMENTS NOT LISTED ON THE AGENDA: None

5. CONSENT CALENDAR:

Commissioner Arrighi moved to approve the Consent Calendar, seconded by Commissioner Fish and unanimously approved.

A. APPROVAL OF MINUTES – Regular Meeting of October 21, 2009

Commission approved the minutes of the regular meeting of October 21, 2009

B. MONTHLY ATTENDANCE/ACTIVITY REPORTS

Commission received the Attendance/Activity Reports for the month of October 2009

C. MONTHLY REPORT ON SHERIFF'S DEPARTMENT ACTIONS AT LIVE OAK PARK AND TEMPLE CITY PARK

Commission received reports from the Parks & Recreation Department regarding Sheriff's Department actions at Live Oak Park and Temple City Park for the month of October 2009

6. UNFINISHED BUSINESS:

A. UPDATE ON CITY'S 50TH ANNIVERSARY CELEBRATION

Director Burroughs provided a list of entries submitted for the 50th Anniversary Theme Contest and the designs for the Anniversary logo and redesign of the City seal submitted by Wonder Studios. She stated recommendations by the Commission will be forward to the City Council.

The Commission selected the winners in the following categories:
Category: 6 – 12 years - Fifty Years of Fun, Friends, Family and Future,
Category: 13 – 17 years - Go TC's Golden Camellia, **Category: 18 + years** - Celebrating 50 Years as a Community

The Commission selected, "Celebrating 50 Years as a Community" as the sweepstakes winner for the City's 50th Anniversary theme contest. Director Burroughs stated the entry will be forwarded to the City Council.

Director Burroughs presented the 50th anniversary logo designs submitted by Wonder Studios. She asked the Commission to select three designs to forward as recommendations to the City Council.

The Commission discussed the various logo design options and redesign of the City seal and recommended that all design concepts be submitted to the City Council.

Director Burroughs provided a brief overview of additional events planned for the City's 50th Anniversary in 2010. The events include a City sponsored Chamber Mixer in January (celebration kickoff), a Open House/Walking Tour tentatively set for May 6 (open to the public/free of charge), a formal dinner tentatively set for May 22 at the Embassy Suites in Arcadia (tickets available by invitation only/space permitting public tickets/possible sponsorships), the Community Celebration is tentatively set for May 22 from 4 – 9 p.m. at Temple City Park (entertainment from the 50s and 60s, contests, food, activities, giveaways, etc.). Director Burroughs stated the City's 50th Anniversary Celebration will be incorporated in all regular City special events.

Commissioner Arrighi asked staff to contact Carl Blum regarding implementing the 50th celebration during the National Day of Prayer.

Commissioner Miller asked if the formal dinner were held at Temple City Park could the public be included as ticket purchasers.

Director Burroughs stated events are planned on May 21 and May 22 and stated an offsite venue is encouraged. She reminded the Commission that the public event will be held on Saturday, May 22 however, if space allows the public will be able to purchase tickets for the formal dinner on a first come basis.

Commissioner Arrighi asked to host the Contact Cities dinner with a venue in the City.

Director Burroughs stated commemorative items will be available for giveaway and purchase once the logo has been selected. A City 50th Anniversary webpage will be designed and will list all upcoming events and historical background. Director Burroughs discussed the process for event sanctioning for organizations that may wish to use the official logo. Sanctioning would include use of the official logo, a banner provided by the City, advertisement of such events listed on the City's webpage and presentation of a certificate. She discussed qualifying criteria.

Commissioner Arrighi asked that only nonprofit organizations be considered for event sanctioning. Staff will look at criteria necessary for licensing of the City seal, anniversary logo, etc.

Commissioner Arrighi moved to approve licensing of the Temple City's 50th Anniversary Celebration, seconded by Commissioner Fish and unanimously approved.

Director Burroughs stated since meeting with Sharon Johnson and representatives from the Blue Star Banner Program, staff does not recommend the sale of 50th Anniversary pole banners to the public. Staff recommends other options for street banners and/or general banners to be hung in City parks.

Jerry Jambazian, Temple City business owner asked if local merchants could display event posters in their business windows.

Commissioner Arrighi stated business banners should be standardized (i.e. Wonder Cleaners Congratulates Temple City for 50 Years).

Commissioner Olivas asked if a limited amount of pole banners could be sold at a premium.

Director Burroughs stated there are 15 available poles at Temple City Park and approximately 25 at Live Oak Park, however cautions having privately purchased banners hanging in the parks due to theft and vandalism.

Commissioner Arrighi suggested staff consider a new seal for the Council Chambers reflecting the Golden Anniversary.

Mr. Jambazian suggested the logo could be projected on the wall of the Live Oak Park Community Center Annex during the Chamber Mixer in January.

Director Burroughs stated staff will forward the recommendations to the City Council.

7. NEW BUSINESS:

- A. REQUEST FROM THE KIWANIS CLUB OF TEMPLE CITY FOR CONSIDERATION OF A FEE WAIVER FOR RESERVED USE OF LIVE OAK 1, 2, AND 3 AND THE KITCHEN AT THE LIVE OAK PARK COMMUNITY CENTER FOR A CHILDREN'S CHRISTMAS PARTY AND SENIOR LUNCH ON DECEMBER, 8, 2009

Director Burroughs presented the information as outlined in the staff report dated November 18, 2009. She stated the Kiwanis Club of Temple City is requesting a fee waiver for use of the facility. With the support of the Kiwanis Club at many City events, staff supports the request of a fee waiver. She stated the Certificate of Insurance Endorsement would be required.

Commissioner Fish moved to approve the request from the Kiwanis Club of Temple City for a fee waiver for reserved use of Live Oak 1,2, and 3 and the kitchen at the Live Oak Park Community Center for a children's Christmas party and senior lunch on December 8, 2009, seconded by Commissioner Goad and approved on the following roll call:

Commissioner Arrighi – abstain
Commissioner Fish – yes
Commissioner Miller – abstain
Commissioner Olivas – yes
Chairman Goad - yes

- B. OVERVIEW OF PROGRAMS

Parks & Recreation Coordinator Koski provided an overview of the sports programs and facilities offered at Live Oak Park.

Director Burroughs stated many of the youth that participate in the mini sports programs continue to other sport programs offered by the City.

Commissioner Arrighi moved to receive and file Item 7B, seconded by Commissioner Olivas and unanimously approved.

8. COMMUNICATIONS: None

9. ADDITIONAL ORAL COMMUNICATIONS FROM THE AUDIENCE:

Mr. Jambazian stated he was pleasantly surprised at the youth sports programs that are offered at Live Oak Park. He commended Parks & Recreation Coordinator Koski for his efforts with the community.

Mr. Jambazian asked if the 50th Anniversary logo needs to be trademarked.

Director Burroughs stated Wonder Studios will confirm if the chosen logo/slogan has been trademarked.

10. MATTERS FROM CITY OFFICIALS:

A. PARKS AND RECREATION DIRECTOR'S REPORT

Director Burroughs thanked staff for their efforts during the Fall events including the teen dance, Fall Festival and the Halloween Carnival. She stated applications for the Holiday Home Decorating Contest are available.

Director Burroughs stated the City Council has approved establishment of a youth committee. The committee members will make presentations to the City Council and Parks & Recreation Commission when appropriate.

Commissioner Arrighi moved to receive and file the Director's Report, seconded by Commissioner Fish and unanimously approved.

11. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA:

A. COMMISSIONER ARRIGHI congratulated the Department of Parks & Recreation for their programs and wished a happy holiday to all.

B. COMMISSIONER FISH thanked staff for a job well done at the Halloween Carnival and said she liked the look of the new Commission packets.

C. COMMISSIONER MILLER commended staff on Teen Zone.

Commissioner Miller provided suggestions to increase teen involvement at Teen Zone.

Director Burroughs said staff expects enrollment of Teen Zone to increase at the new facility.

D. COMMISSIONER OLIVAS thanked staff for the great job with the youth sports program.

E. CHAIRMAN GOAD thanked staff for the new Commission packets.

12. ADJOURNMENT:

There being no further business, it was moved by Commissioner Arrighi and seconded by Commissioner Olivas that the meeting be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on December 16, 2009 at 7:30 p.m. in the Council Chambers, 5938 North Kauffman Avenue, Temple City. Chairman Goad adjourned the meeting at 9:16 p.m.

Chairman Goad

ATTEST:

Secretary