

CITY OF TEMPLE CITY
REQUEST FOR ADMINISTRATIVE REVIEW OF NOTICE OF PARKING VIOLATION

To request an administrative review of your citation, complete **SECTIONS 1, 2, AND 3**. This request must be made within **21 CALENDAR DAYS** of the issuance of a Notice of Parking Violation. Return this form and a photocopy of your citation to the Temple City Public Safety, 5938 Kauffman Avenue, Temple City, CA 91780. Your statement will be evaluated and a response will be mailed to you within **21 CALENDAR DAYS** of receipt.

SECTION 1

Citation No. _____ Issue Date _____ Lic No. _____ Code Section _____
Name _____
Address _____ City _____
Zip Code _____ Tel No. _____

SECTION 2

List below all pertinent information as to why you believe this parking violation should be dismissed. Attach a **PHOTOCOPY** of citation and any additional pertinent information. Copies will not be returned.

I hereby affirm and certify under penalty of perjury that the foregoing statements are true and correct to the best of my knowledge.

SECTION 3

Signed _____ Date _____

FOR CITY USE ONLY				
PARKING VIOLATION: [] UPHELD				
* Make checks payable to: <i>Temple City Public Safety 5938 Kauffman Avenue Temple City, CA 91780</i>				
Bail Amount \$	Receipt No.	Date	Cash	Check
PARKING VIOLATION: [] DISMISSED				
[] Annual Permit No.	[] Temp Permit No.	[] Disabled Permit No.		
SIGNATURE		DATE		

Administrative Review Mailing Date _____ Financial Hardship Mailing Date _____

Note: If your citation was upheld during the administrative review process and you desire a hearing before a hearing officer, please complete the reverse side of this form. Return this form to the Parking Administration Office, 5938 Kauffman Avenue, Temple City, CA 91780 with the required bail amount within 21 CALENDAR DAYS of the mailing of this notice. You will receive notification of your hearing date and time.

