



9701 LAS TUNAS DRIVE • TEMPLE CITY • CALIFORNIA 91780-2249 • (626) 285-2171

Dear Prospective Volunteer:

On behalf of the City of Temple City, thank you for your interest in joining the team of Temple City volunteers. Volunteering is a great way to give back to your community, learn new skills and meet new people. Whether you are a student in need of community service hours, a stay at home mom or a retiree looking to meet new friends, Temple City is a great place to begin your adventure in volunteering!

Volunteer assignments include helping out at many of the City's special events, providing much needed translation services, supporting the Senior Lunch Program and with light clerical assistance at City Hall and Live Oak Park. All volunteer assignments will be posted on the City's webpage or mailed to your home. You are welcome to keep up-to-date with current volunteer opportunities by visiting www.templecity.us.

Enclosed is an adult/student Volunteer Application. Please complete this application in its entirety and return to the City of Temple City, 9701 Las Tunas Drive, Temple City, CA 91780 Attn: Parks & Recreation. Using the information provided, we will make every effort to offer you assignments that meet your interests.

Your volunteer time with the City really counts! All volunteer hours are recorded per calendar year (*student hours are mailed home quarterly*) and those volunteers that contribute 10+ hours per calendar year are honored at the annual Volunteer Appreciation Luncheon in April.

I look forward to meeting you as you begin your volunteer experience with Temple City!

Sincerely,

A handwritten signature in blue ink that reads 'Debbie Ingram'.

Debbie Ingram
Administrative Coordinator
Department of Parks & Recreation

Phone: (626) 285-2171 ext. 2361
Email: [dingram@templecity.us](mailto:d Ingram@templecity.us)
Work hours: Monday – Thursday 7:30 a.m. – 6 p.m.